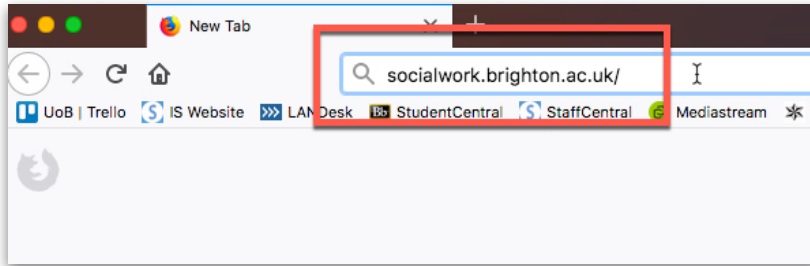


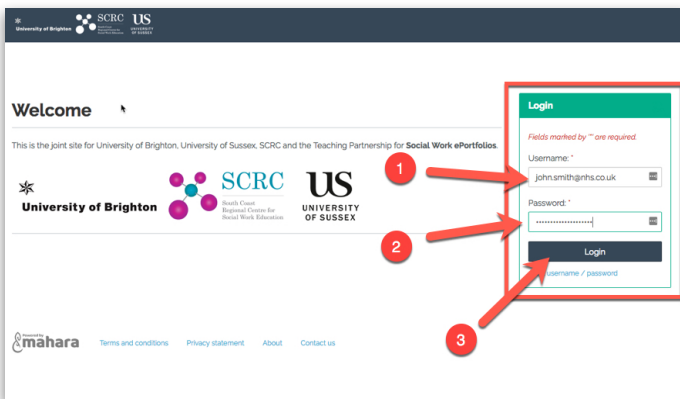


## How to log in to the Social Work ePortfolio system

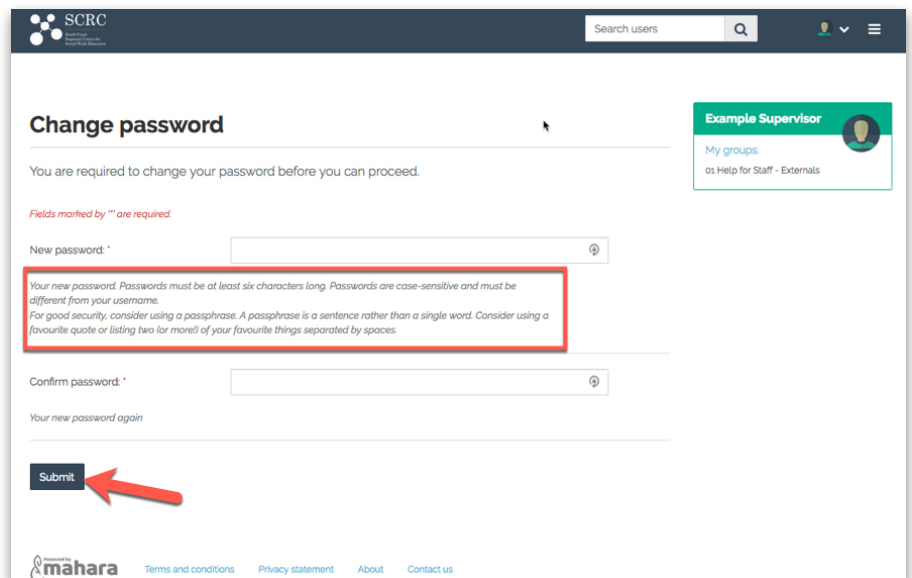
To log into the Social Work ePortfolio to be able to advise and check your supervisee/student's progress on their ePortfolio, go to <http://socialwork.brighton.ac.uk> in your browser. (We suggest Firefox or Chrome, rather than Explorer)



When you get to the log in page, type your email account for your username and the password is your email again, then click the **Login** button. The system will then ask you to change your password.



You will only have to change your password once. Pick a good secure password, but also one that you'll remember. There's guidance on the change-password page to help you. Once you've changed your password, click Submit.



Once you've changed your password, you will see your dashboard page. Supervisors will click the URL link on the dashboard to see their supervisee's PECs and Practice Educators will use the group link in the Right side Menu.

The screenshot shows the SCRC dashboard interface. At the top left is the SCRC logo and name. A search bar for users is at the top right. The main content area features a 'Welcome' message and a link to view supervised students: <https://socialwork.brighton.ac.uk/view/sharedviews.php>. A red arrow points from the word 'Supervisors' to this link. On the right side, there is a 'Practice Educator' profile card for Tucker MacNeill, listing groups: '01 Help for Staff - Externals' and '03 Practice Educator - Andy Brown (Administrator)'. A red arrow points from the text 'Practice Educators and PECs' to the '03 Practice Educator - Andy Brown (Administrator)' group link. Below the main content is a 'How to access students ePortfolios' banner with logos for the University of Brighton, SCRC, and US. At the bottom, there are sections for 'My portfolios' and 'Inbox' containing a message about 'Institution membership confirmation'.

For further assistance, please see the online guidance and user guides that we have available for the Social Work ePortfolio system.

<https://socialwork.brighton.ac.uk/group/01-external-social-work>