



So, you're ready to submit your portfolio page

It's very easy to submit your portfolio for assessment in StudentFolio. Here's how:

Once you've completed all of your tasks in the task list, you can submit your portfolio page for review by your tutors. (If you're editing, click on the Display Page link to see how it looks.)

Click here to 'display' the finished page

All done? Yay. Ready to submit this page!

Task	Status
Profile	😊
Forms to Download	😊
SWOT Analysis number 1	😊
SWOT Analysis number 2	😊
Reflective Journal	😊
Literature Grid	😊
Review of Action Learning Set	😊
Skills Evidence	😊
Reflective Piece Upload area	😊

1 Scroll all the way to the bottom!

Here's Tucker Demo's finished page, ready to submit... Scroll ALL the way down towards the bottom of this page.

At the bottom (above comments) is a drop-down menu with any groups that allow submission. Click on the correct group (you may only have one... And click Submit.

If you can't see the submissions group, CONTACT TUCKER NOW

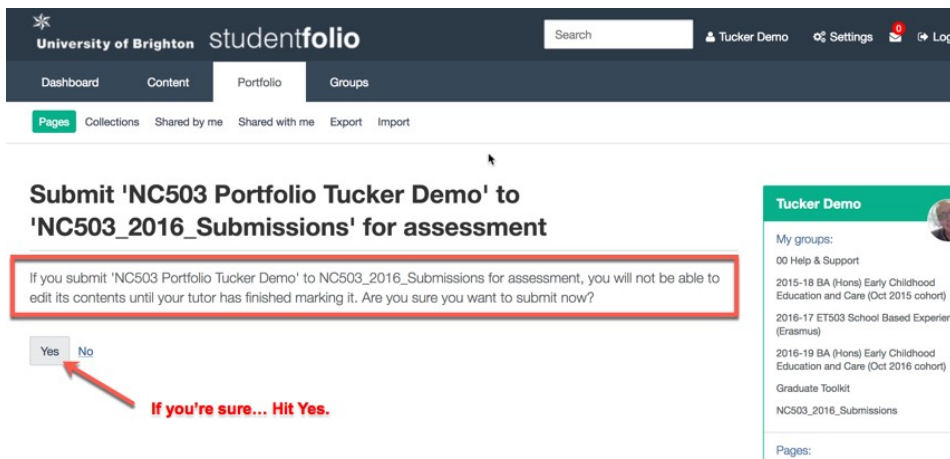
Upload your Reflective Piece Here

Submit this page for assessment to: NC503_2016_Submissions **Submit**

If you're REALLY all done, Click the submit button.

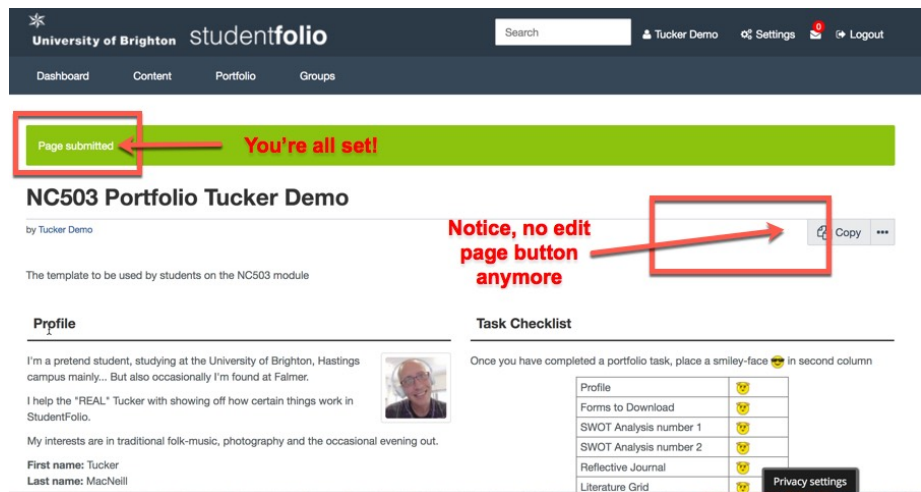
If you don't SEE this (check the drop-down) Still not seeing it? CONTACT TUCKER RIGHT

Once you've clicked submit, you'll see the 'are you sure' page...



After hitting yes, you will see your page is submitted.

You can't edit it anymore.



In your list of pages, you'll notice that this portfolio is "Yellow" meaning it's been submitted.

If you did this in error, and you're NOT done editing your page... Contact Tucker, who will 'release' the page back to you, up until the submission due date.

