

Study Name
Use something descriptive so participants have some idea about your study, but don't give the game away with too much detail.

Eligibility Requirements
If you're recruiting a sample with certain characteristics (e.g. "females only", or "must identify as LGBT+", or "parents only") specify it here. **IMPORTANT:** Do not specify the upper age limit, unless you have theory-based reason to do so. This is to avoid discrimination against mature students.

Research Points
You can award 1 Research Point for every 15 minutes of participation + additional 5 Points because your study is face-to-face. For example, for a 30 minutes study, you can award $2 + 5 = 7$ Research Points

Researcher
This should be displaying your name

Principal Investigator
Select your supervisor from the drop down list.

Active Study?
Your study needs to be Active for the participants to see it in the list of studies. However, the study will not appear on the list until it's been approved by your supervisor.

Basic Study Information	
Study Name	<input type="text"/> <small>(Participants see the list of studies in random order not alphabetical order.)</small>
Brief Abstract <small>(Up to 255 characters, optional)</small>	<input type="text"/>
Detailed Description <small>(Up to 15,000 characters, optional)</small>	<input #"="" type="text" value="Please note you must click here to read the information sheet before deciding whether to participate in this study."/>
Eligibility Requirements	<input type="text" value="None"/>
Duration	<input type="text" value="15"/> <input type="text" value="Minutes"/>
ResrchPoints <small>(ResrchPoints must be evenly divisible by 1)</small>	<input type="text" value="1"/>
Preparation <small>(Up to 255 characters, optional)</small>	<input type="text"/>
Researcher	<input type="text" value="Sladekova, Martina"/>
Principal Investigator	<input type="text" value="Adams, Matthew"/>
Tier 1 Ethics Panel Approval Code (optional)	<input type="text" value="NOT APPROVED"/>
Approved?	Currently not approved. Approval is required.
Active Study?	<input type="radio"/> Yes <input checked="" type="radio"/> No <small>(inactive studies are sometimes kept for historical purposes; a study must be active and approved to show up on the list of available studies to participants)</small>

Brief Abstract & Detailed Description
Leave these boxes empty and then we will enter this text with the link to your info sheet. Once you have *finalised* your info sheet with your supervisor's agreement, send it to the psychology technicians (sasspsychlab@brighton.ac.uk)

Duration
Estimate the duration in the increments of 15 minutes for an average participant. Remember to count in the time needed for reading the info sheet, signing the consent form and debriefing the participant.

Preparation
Do the participants need to complete/avoid any activities before coming to the lab to complete the study? For example if you're going to be measuring heart-rate, you might want to ask them to avoid drinking coffee before the study.

Tier 1 Ethics Panel Approval Code
If you've received the ethical approval and incorporated comments to your supervisor's satisfaction, type in APPROVED, otherwise type in NOT APPROVED.

Invitation Code

(leave blank if participants do not need a special password to sign up for this study)

Is this a web-based study?

No

Study URL (optional)

Should the Researcher receive an email notification when a participant signs up or cancels?

- No
- Yes -- for sign-ups and cancellations
- Yes -- for cancellations only

Shared Comments

(Up to 1,000 characters, optional)

Visible to all researchers and PIs in the system, but not visible to participants

Private Comments

(Up to 3,000 characters, optional)

Visible only to researchers and PIs for this study, but not visible to participants or other researchers/PIs in the system

Research Alternative

No

Add This Study

Invitation code

Sometimes you might want only specific people to sign up who agreed to take part in the study up front. For this, you can set up a password ("invitation code). Only the people with the password will be allowed to sign up for your study.

Study URL

Please do not enter anything here.

Email notification

This is set at "No" by default. We recommend you set this to "Yes - for sign-ups and cancellations". This way whenever someone signs-up for your study, you'll receive an e-mail.

Shared Comments & Private Comments

If you want, you can use Private Comments to make notes about your study that only you will see. If you type something into the 'Shared Comments' box, your supervisor will be able to see it.

Add this study

Click this option once you've completed the edits. This will create an info page for your study. You can make changes to this at any time. **Remember:** Your study won't go live until the psychology technicians approve it on the direction of your supervisor. Click "Send Request" in your study page once your supervisor has agreed that you're ready to start recruiting.

Email questions to sasspsychlab@brighton.ac.uk
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[Human Subjects/Privacy Policy](#)
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Questions?

E-mail your questions to Joe and Martina, the psychology technicians, at sasspsychlab@brighton.ac.uk, or visit the lab's website blogs.brighton.ac.uk/sasspsychlab for more resources.