

Names: Kirsten and Hannah Media/Film Teacher: Mrs Cobb Tutor: Mrs Cobb
 Venue(s) for shoot: Hannah's house, Little Pembroke and Saumarez Park Date of filming: 30/05/2018 - 31/05/2018

Filming time, locations & equipment.	Who will be with you?	Where will you be?
15:00-16:00	Hannah, Kirsten, Sophie, Sasha and Lizzie	Hannah's House
16:00-17:00	Hannah, Kirsten, Sophie, Sasha and Lizzie	Hannah's House
17:00-18:00	Hannah, Kirsten, Sophie, Sasha and Lizzie	Hannah's House
14:00- till it's done (31/05/2018)	Hannah, Kirsten and Sophie	Sophie's house

Hazard (risk) e.g.: Slipping, Cold / Wet, heights	Is the risk adequately controlled?	Further action required to control the risk.
Falling in heels	Easily controlled	Our actors won't be moving/running around a lot in the heels.
Slipping	Easily controlled	The actors will not be running around, reducing the risk of them slipping.
Knocking a glass over	Easily controlled	The glasses we'll use will be plastic reducing the risk of them smashing, also all drink will actually be cold so our actors will not burn themselves.
Flying objects	Easily controlled	When the actor is required to throw objects we will be well out of the way so that nothing can hit us.

Be aware that conditions can change after you have made your risk assessment due to: the nature of the activity, the weather, the time of year, road works, building works etc. The risk assessment may need to change to take account of this.

Name: Hannah Jones Signed:  Name: Kirsten McIlroy Signed: 
 Name: Sophie Pontin Signed:  Name: Sasha Belford Signed: 
 Name: Lizzie Armstrong Signed:  Teacher: Mrs. Cobb Signed: 