



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Lecturer in History				
DEPARTMENT	History and Heritage				
LOCATION	Brayford				
JOB NUMBER	COA170	GRADE	7	DATE	May 2016
REPORTS TO	Head of School				

CONTEXT

The School of History and Heritage is based in the College of Arts, located at the University's main Brayford campus beside a natural pool in the River Witham with a view dominated by the magnificent Cathedral. School teaching and research staff currently represent the disciplines of history and conservation and deliver a portfolio of undergraduate and taught postgraduate degrees. We are expanding our portfolio to deliver modules in Heritage for established and developing programmes at BA and MA level.

History is taught as an undergraduate BA, and there are also two thriving taught MA programmes in History and Medieval Studies and a growing number of postgraduate research students. There is a strong and growing team of historians with particular strengths in medieval, Mediterranean, gender and 20th century political and cultural history (Britain and Europe). The team performed very well in REF 2014 with 35% of outputs rated 4*. Lincoln is one of the few UK universities to offer BA and MA degrees in conservation of cultural heritage. Lincoln Conservation (University of Lincoln Conservation Services, formerly trading as Crick Smith), a leading practice in the conservation, restoration and research of historic buildings and artifacts, is based in the School.

Our ideal candidate for this position will have an emerging profile in any period of history, a developing research profile that will ensure he or she will be returned at the next REF, and the ability to teach across the curriculum in history and historiography. He or she will play a key role in the School's curriculum development. We are especially interested to read applications from candidates who would consolidate an established thematic strength while adding geographical range to our curriculum.

Lincoln is a wonderful city for scholars of all periods, boasting structures dating from the Roman and medieval periods until today, including Britain's finest cathedral and a recently-restored Norman castle. There are excellent local museums and galleries, archives spanning the medieval to the modern period, notably the Media Archive for Central England, Lincolnshire Archives, Tennyson Collection, the Museum of Lincolnshire Life, the Usher Gallery and The Collection.

The School itself offers a friendly and welcoming working environment. There is a strong collaborative research culture within the school with regular seminars and ongoing support for research activity, including funding for research and conference activities and a research leave scheme.

This is a full-time, permanent position at 1.0FTE.

JOB PURPOSE

General

To contribute to the development of our subject and academic school in establishing a vibrant culture of research-informed teaching and learning and research excellence.

Develop a personal research profile, including high impact publications of sufficient quality to contribute to the next REF.

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

Apply for external income (including research grants).

To deliver teaching over a range of modules within an established programme.

To help in consolidating an area of research and teaching strength.

To carry out a limited number of additional activities in support of the academic work of the School.

To undertake student tutoring and support.

KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the School and the individual. In general a Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Research and Scholarly Activity

- Make a contribution to the research profile of the School and College and pursue a personal research programme consistent with the School's research priorities.
- Collaborate in research activities and initiatives with colleagues in and beyond the School as appropriate.
- Engage in subject professional and pedagogy research as required to support teaching activities.
- Ensure that outcomes of research and scholarly activity are appropriately disseminated in peer-reviewed outlets.
- Have sufficient outputs to be returned in the REF at agreed minimum standards inclusive of complex circumstances, or at least demonstrate a clear and achievable plan to secure a return if an early career researcher.
- Apply for grant funding and manage, as appropriate, any grants which are secured.

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and academic groups.
- Develop involvement in academic activities with industry and other external partners.
- Take part in relevant internal committees and working groups.

- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Work as a member of a team, collaborating on curriculum development and contributing to meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination.

Student Support

- Act as academic tutor to students as allocated by the Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Take part in the supervision of research degree students as appropriate.
- Supervise student projects and placements as appropriate.

Other

- Carry out specific roles and functions as may reasonably be required – these being relatively limited in order to allow the role holder to take advantage of planned developmental and research opportunities.
- Assist in student recruitment activities, including interviews, open days and external recruitment events.
- Engage in appropriate training programmes in the University.
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme.

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Key working relationships/networks	
Internal	External
<ul style="list-style-type: none">• Head of School• College Senior Academic Managers• School academic, administrative and technical staff• Support Services Staff	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional and international networks• External examiners



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

UNIVERSITY OF
LINCOLN

JOB TITLE	Lecturer	JOB NUMBER	
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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Relevant honours degree or equivalent	E	A
Completed PhD in a relevant subject	E	A
HE teaching qualification (HE PGCE or HEA fellowship) OR a commitment to complete one	D	A
Experience:		
Teaching in Higher Education	E	A/I
Curriculum development	D	A/I
Development and innovation of teaching and learning methods	D	A/I
Interdisciplinary work relevant to the Department	D	A/I
Proven record of outputs that would be returnable in the REF	D	A/I
Skills and Knowledge:		
Evidence of continuing professional development	D	A/I
Developing depth and breadth of subject understanding	E	I
Knowledge of Higher Education	E	A/I
Ability to develop excellent teaching and assessment skills across the range of taught levels offered	E	A/I
Ability to contribute to curriculum development	E	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to work on own initiative	E	A/I
Competencies and Personal Attributes:		
Enthusiasm	E	I
Commitment	E	I
Team working	E	I
Good interpersonal skills	E	I
Flexibility and adaptability	E	I
Business Requirements		

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	PS	HRBA	DB
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