

## Friends of West End Play Spaces – Meeting Minutes

**Date:** Monday 5 February 2018, **Venue:** St Faith's Infant School, West Parade, Lincoln

**Present:** Amanda Konrath (AK), Sandra Lewis (SL), Liz Price (LP), Rob Parker (RP), Kaya Bennett (KB), Simon Trowbridge (ST). **Apologies:** Kat Soutar (KS)

### 1. Minutes of last meeting

- SL hosted the minutes of the FWEPS meetings on the WERA website

### 2. Clearing the Site

- ST provided an update on quotes.
- Suppliers have been invited to quote to clear the site based on a Lincolnshire County Council approved list, which restricts the option of firms not on the list being invited to quote.
- Two quotes have been received: one from Newby Leisure for £2,500; one from Lindum for £19,000
- There is still no confirmation on site ownership, although it is believed that the site is sub-let by the Diocese to the County Council on a long-term lease.
- *ST to let us know the outcome of a meeting with his line manager about site ownership*
- The requirement for Awards for All funding is a long term lease not likely to close in 5 years, in which case Big Lottery won't need further documents

### 3. Evidencing Need

- The survey has received 96 responses, online and from KB administering the survey at the school gate
- It shows lots of support for the play park, as well as evidence that it would be well used.
- *AK to do a quick analysis of the verbal comments in the survey*
- LP gathered some deprivation data, and the number of children in the West End and Carholme Ward
- *LP to summarise the data in a paragraph on the evidence of need to go into Awards for All application*
- There was discussion around who would be responsible for opening and closing the site – e.g. the City Council currently arranges for the Dawbner Garden at the Lawn to be unlocked/locked each day
- RP raised the need to move the application along, and start to get quotes for redeveloping the site, if we wanted the play area to be available for the summer
- It is estimated that the total funding of £15,000 could be achieved, and that three quotes could be sought on this basis. The quote would need to include maintenance, the committee would need a longer term role in raising money for any ongoing costs.
- *KB offered to start putting together the Awards for All application*

### 4. RAF play park development

- KB advised that the email had yet to be sent, but that it might be better to meet with John Ferguson separately rather than at a committee meeting.
- SL raised the possibility of funds being available from the S106 budget

### 5. Bank Account

- KB advised that the bank account was in progress and we should know by the end of the week

### 6. Any Other Business

- SL's daughter has kindly agreed to look at the funding application forms

### 7. Date of Next Meeting – *date needs to be re-arranged*