

## Friends of West End Play Spaces – Meeting Minutes

**Date:** Monday 8 January 2018, **Venue:** St Faith's Infant School, West Parade, Lincoln

**Present:** Amanda Konrath (AK), Sandra Lewis (SL), Kat Soutar (KS), Liz Price (LP), Rob Parker (RP), Kaya Bennett (KB), Simon Trowbridge (ST)

### 1. Minutes of last meeting

- KS tried to lodge the constitution with Lincoln City Council but they did not need it
- A hard copy of the constitution is retained on file by AK
- Lincolnshire County Council no longer host community group minutes on their website
- *SL offered to host the minutes on the WERA website*

### 2. Clearing the Site

- Lincolnshire County Council has agreed to fund the clearing of the site – excellent news
- Would be good to retain trees and some of the equipment on the site, if it can be repurposed
- ST has received a quote to clear the site from Newby Leisure, and is awaiting two further quotes
- *ST may seek quotes from Cory and local building firms, depending on response from other suppliers*
- *ST hopes to bring three quotes to the next meeting*

### 3. Awards for All funding

- SL questioned whether it is possible to apply for funding for land without holding the lease
- It is thought the land belongs to the Diocese, but is leased by Lincolnshire County Council
- *ST to find out about the ownership of the land*
- KS proposed that the committee look at each of the requirements for Awards for All funding, one at each meeting, starting with Evidencing Need

### 4. Evidencing Need

- Ideas to evidence need could include (i) asking simple questions to parents at the school gate about whether they would use the play park; (ii) a simple survey monkey survey which asks 'if there was a play area next to the children's centre, would you use it? Any other comments?'
- *AK to set up surveymonkey survey*
- KS proposed that a pack is made up of various evidence to demonstrate need. This could also include:
  - A map to show the number of young children in the West End
  - A map to show the amount of green space in the West End
  - Survey results from previous Surveymonkey survey
- *ST to provide data on number of young children in the West End*
- *KS to set up Facebook page for the group, which could also link to WERA and Children's Centre pages*

### 5. RAF play park development

- RP advised that a planning application had been received for a play park on the Common bowling green
- The park will be aimed at older children
- *KB to send letter drafted by LP to John Ferguson at RAF Waddington to invite him to a future meeting*

### 6. Bank Account

- *KB, KS and LP to meet on Friday morning to copy ID documents for bank account application*

### 7. Date of Next Meeting - 5pm, Monday 5 February 2018 at St Faith's Infant School