



# Staff Membership Application Form

A passport photograph must be attached for each cardholder

**Title** (circle appropriate) Mr Mrs Miss Ms Prof Dr Other\_\_\_\_\_

**First name** \_\_\_\_\_ **Surname** \_\_\_\_\_ **DOB** \_\_\_\_\_

**Home Address** \_\_\_\_\_  
\_\_\_\_\_

**Post Code** \_\_\_\_\_ **Email** \_\_\_\_\_

**Position** \_\_\_\_\_ **Full Time**  **Part Time**

**Length of Contract** \_\_\_\_\_ **Expiry Date** \_\_\_\_\_

**Faculty** \_\_\_\_\_ **Campus** \_\_\_\_\_

**Tel** (work) \_\_\_\_\_ **Tel** (home) \_\_\_\_\_

**Please list any additional cardholders:**

Spouse, Partner & Children only

	First Name	Surname	D.O.B	Relationship
1				
2				
3				

For Office Use Only

Evidence of UL Association? Yes  No  Member on System? Yes  No

Membership No:		Date of Issue:	
Issued By:		New Member:	
Induction Date:		Re-Register:	
Fitness Centre No:			



Staff



1 Associate



2 Associate



3 Associate

## Membership Conditions

- Membership cards must be produced upon every visit and/or on demand by staff.
- Full members are entitled to book facilities up to and including 7 days in advance.
- Membership numbers must be quoted when booking facilities at all times.
- A 48 hour notice period is required for all cancellations. Failure to do so may result in a block on membership card and/or payment for appropriate activity.
- Use of facilities is dependant on the payment of appropriate fee.
- We operate a pay as you play system. Payment is required prior to the booking taking place.
- All members using the fitness centre (including CV equipment) are required to undergo an induction or complete a health commitment statement form regardless of previous fitness experience.
- Lost/stolen cards. It is the responsibility of the member to pay for replacement cards.
- The facilities will be available to members according to normal opening hours.
- On occasions the facilities may close due to circumstances beyond our control. In such circumstances, no compensation payments will be made.
- The management reserves the right to alter the membership conditions, advertised opening hours and/or activities without consultation. In such circumstances the management will endeavour to provide notice.
- Appropriate sports clothing and footwear must be worn to the activity.
- The university does not accept responsibility for personal belongings lost/stolen/damaged whilst on university premises.
- Bags are not permitted in any activity areas. Belongings should be stored in a locker for which the appropriate fee must be paid.
- The university reserves the right to prevent any member from using the facilities whose behaviour is deemed unsuitable.
- Members must show due consideration for other users when using university facilities. In particular, abusive language and the threat or use of violence will not be tolerated.
- Memberships may be withdrawn without refund from those found guilty of serious misconduct or breach of university rules and regulations.

### Consent Notice

We take your privacy seriously and will only use your personal information to administer your membership and to provide the services you have requested from us.

From time to time we may need to contact you with information or updates on our service. By signing below you are agreeing to abide by the University Sports Centre membership conditions and consent for us to use and store your personal information for the duration of your membership.

I agree to abide by the University Sports Centre Conditions

I consent to you contacting me with information and updates on your service

Signature \_\_\_\_\_

Date \_\_\_\_\_