



UNIVERSITY OF
LINCOLN



Developing yourself whilst working remotely

In times of change and uncertainty, there are many ways in which you will develop yourself, often without even realising it!

You could need to learn a new technology very quickly so you can work remotely or develop your adaptability skills when we respond to situations that change on a daily basis or it could be finding your own coping mechanisms to build your resilience so you can cope better with the external environment challenges.

Your normal workload and work pattern may have been changed recently in line with the University's approach to Covid-19, but as always, it's important to keep a focus on your ongoing personal and professional development. This could be a great opportunity to focus on learning something new, developing a new skill, or even ensuring you are complete for your online mandatory training.

Here's the Organisational Development Team's top 5 tips for developing yourself remotely:

1. Enrol onto a [Career Pathway](#) - the framework has a full programme of development for professional services grade 2-10 each with a series of blended learning. This could be an online module, reflection on some reading or alternative learning or provide evidence of a skill you have! The framework works anywhere so you can work through this remotely on a series of devices. You can work through these pathways at your own pace and you can complete the face to face elements at a later date.
2. Think outside the box for your own work specialism— you could find a podcast relating to your area of work that you might not have had chance to listen too before or alternatively, you could do some research on the current challenges or your area or any new updates to be abreast of. If you are an academic member of staff, have you considered developing yourself with your teaching and move to the next level of [HEA Fellowship](#)?

3. Challenge yourself to find a new routine and ways of working – try them with a colleague to help test new features or how you do something. For example, try a teams call with a colleague in your department so you feel prepared how to use it or test sharing documents through one drive. [Linkedin Learning](#) and Youtube are great sources of information to learn through and all can accessed through your laptop or tablet devices.
4. [Online modules](#) – they are a great way to fit in some short and impactful development. The Organisational Development team will post their 'module of the week' on staff news over the next few weeks to support your development. After you've finished the module, take some time to think about how you can use this in practice!
5. Check you are up to date with the mandatory training that can be completed online – [click here to check if you are up to date.](#)

If you would like any support or guidance about your development, please email training@lincoln.ac.uk and a member of team will respond to you.

Other useful development resources

- [Linkedin Learning - Remote Working: Setting Yourself and Your Teams Up for Success](#)
- [Art of Brilliance: Free Podcasts](#)
- [Open Universities - Future Learning: Short Online Free Courses](#)
- [Free online BUDFG \(British Universities Finance Directors Group\) Courses](#)
- [Linkedin Learning – Developing a Learning Mindset](#)

