



CMALT Portfolio at a glance

What is CMALT?

CMALT is the portfolio-based professional accreditation scheme developed by ALT to enable people whose work involves learning technology to:

- have their experience and capabilities certified by peers;
- demonstrate that they are taking a committed and serious approach to their professional development.

CMALT holders are learning technology practitioners. They may have learning technology within their job title, but equally may be teachers or researchers, managers or administrators with a strong interest in learning technology. CMALT is designed for learning technologists from across all educational and commercial sectors.

CMALT accreditation is awarded on the basis of a reflective portfolio evidencing your skills and experience in four Core Areas and a Specialist Area.

Portfolio format

We accept any digital format, including audio and video, provided that it is accessible to assessors. Most candidates choose an eportfolio, blog or shared doc and include evidence from other sources. A Google site template is available (see [this video](#)).

Portfolio contents

Your portfolio must have the following structure:

- ✓ Contextual statement
- ✓ Core area 1: Operational Issues, a), b) and c)
- ✓ Core area 2: Learning, teaching and assessment, a) and b)
- ✓ Core area 3: the Wider Context, a) and b)
- ✓ Core area 4: Communication and working with others
- ✓ Specialist option(s)
- ✓ Future plans
- ✓ Confirmation (and suggested assessor – optional)

How to write

The style of writing required is **reflective and analytical**, and not wholly descriptive. Each section should discuss relevant and appropriately evidenced examples from your working experience, and address appropriate reflective questions to show how you learn and develop your practice.

Guidance and support, and how to submit

The full CMALT guidelines, as well as supporting resources including videos and shared portfolios, can be found at: <https://www.alt.ac.uk/certified-membership/cmalt-support>

How to submit: <https://www.alt.ac.uk/certified-membership/submitting-portfolio>