

**Report from the Pro-Vice-Provost**

**Summary:**

*This paper provides a summary of the Library's progress in delivering the current Library Strategy*

**Action required of Library Committee:**

*To note and discuss – with special reference to the following questions:*

- 1. What further steps can the Library take to increase its performance in Student Surveys (section 4)?*
- 2. What are the best ways to engage UCL academics with responsible research data management (section 7.3)?*

**Author:**

Dr Paul Ayris, Pro-Vice-Provost (UCL Library Services)

## 1. Overview

The purpose of this paper is to identify key developments in the Library's delivery of the [Library Strategy](#).

The [Library Strategy 2015-18](#) formally ended in August 2018. In it, the Library set itself 94 goals to be delivered by the end of the Strategy period. The aim was to complete 90% of the Actions during the Strategy period. Here is an analysis of what was actually achieved.

There were 6 Key Performance Areas (KPA):

1. User experience
2. Staff, equality and diversity
3. Finance, management information & value for money
4. Systems and processes
5. Sustainable estate
6. Communication, Open Access & outreach

The results were as follows:

KPA	Done	Green	Amber	Red	Total
1	16	3	0	0	19
2	17	2	1	0	20
3	14	1	0	0	15
4	12	4	1	0	17
5	8	0	1	1	10
6	12	0	1	0	13
Total	79	10	4	1	94

Done = Action performed

Green = Action not completed in Strategy period, but fully expected to be completed in the coming months

Amber = Difficulties meant that the desired Action could not be fully completed

Red = Difficulties meant that Action was impossible to complete

Taking the Done and Green Actions together, this means that 95% of the Action lines in the Implementation Plans for the 6 KPAs have been delivered.

There are many, many fine achievements to record. Speaking personally, let me highlight just one which has been particularly successful.

## **Sustainable Estate Action 5:**

### **Objective:**

We will continue to seek opportunities to develop new learning spaces. Library will benchmark provision against international competition.

### **Result:**

£1.4M additional funding agreed for learning space projects in summer 2018. In total, an additional 534 study spaces were opened during 2016-17 across UCL Library Services, mostly completed in summer 2017. Ratio of students:seat will be better than the Russell Group average after the New Student Centre opens in early 2019.

This is a tremendous outcome. The 2018 NSS results for UCL were recently published. Q19 is: *The library resources (e.g. books, online services and learning spaces) have supported my learning well.* The level of satisfaction expressed by UCL students was 85%, up 2% on last year's score. One of the reasons for this is undoubtedly the increase in learning space provision which the Library can offer. And we hope that this improvement will continue into 2019, when the New Student Centre opens in February with 1,000 new digitally-enabled learning spaces. There are many narratives like this that can be constructed to illustrate the tremendous work that all members of Library staff have done to deliver the 2015-18 Strategy.

## **2. User Experience**

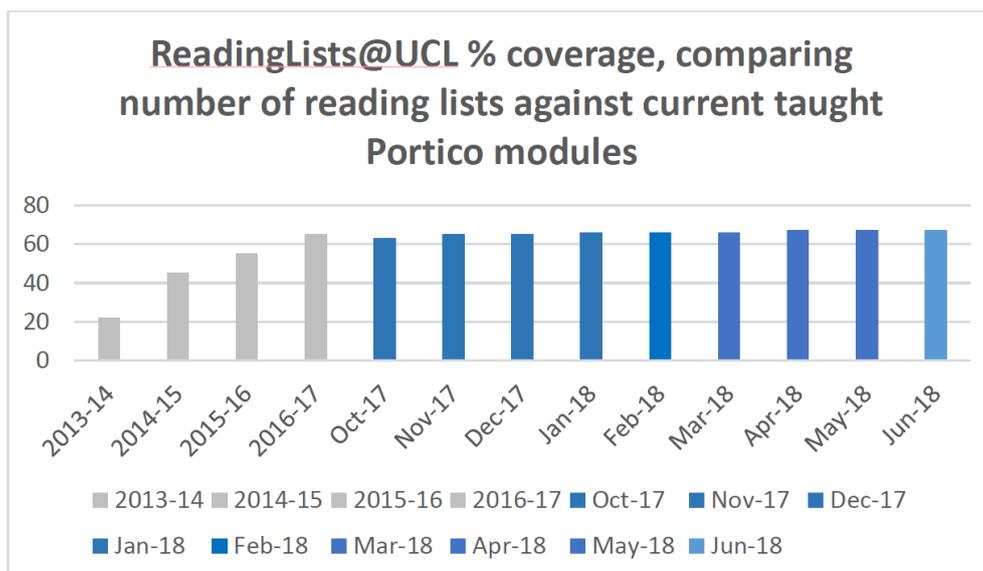
### **2.1. ReadingLists@UCL**

The ReadingLists@UCL service continues to attract heavy usage from students and levels of engagement with academic colleagues.

The following is the ReadingLists@UCL report for the academic year 2017-18. It includes usage figures for academic session 2017-18, with data from 1st September – 28th June 2018. The usage data is taken from Google Analytics.

#### **2.1.1. Overall performance**

At the end of June 2018 coverage stood at 67%.



### 2.1.2. Current coverage

#### ReadingLists@UCL coverage compared to Portico modules, June 2018

Forty-six departments are at 66% or above, with thirty-three of these at 80-100%.

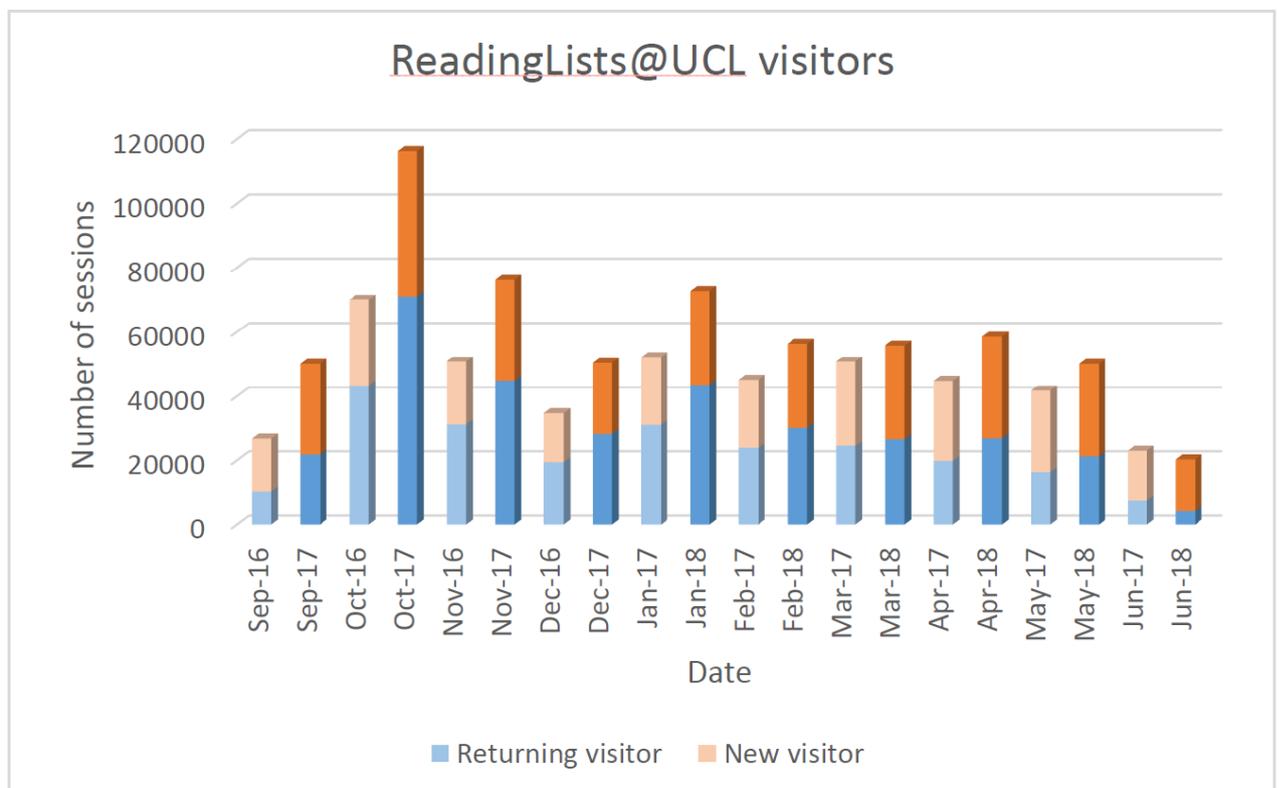
Department	Modules	Lists	%
Anthropology	140	101	72%
Arts and Sciences BASc	21	11	52%
Bartlett School of Architecture	84	24	29%
Bartlett School of Construction and Project Management	74	70	95%
Bartlett School of Environment, Energy and Resources	71	38	54%
Bartlett School of Planning	96	80	83%
Biochemical Engineering	96	21	22%
Cancer Institute	6	6	100%
Centre for Advanced Spatial Analysis	9	8	89%
Centre for Mathematics, Physics and Engineering in the Life Sciences and Experimental Biology	5	0	0%
Centre for Multidisciplinary and Intercultural Inquiry	69	27	39%
Chemical Engineering	54	50	93%
Chemistry	82	51	62%
Civil, Environmental and Geomatic Engineering	100	73	73%
Computer Science	164	163	99%
Development Planning Unit	40	40	100%
Division of Biosciences	236	104	44%
Division of Infection and Immunity	48	21	44%
Division of Medicine	83	49	59%
Division of Psychiatry	18	3	17%
Division of Psychology and Language Sciences	297	182	61%
Division of Surgery and Interventional Science	79	72	91%

Ear Institute	30	16	53%
Earth Sciences	80	63	79%
Eastman Dental Institute	90	46	51%
Economics	82	37	45%
Electronic and Electrical Engineering	80	66	83%
English Language and Literature	50	32	64%
European Social and Political Studies	20	12	60%
Faculty of Engineering Sciences	10	3	30%
Geography	123	50	41%
Greek and Latin	61	49	80%
Hebrew and Jewish Studies	38	21	55%
History	102	32	31%
History of Art	63	15	24%
Information Studies	54	41	76%
Institute for Digital Innovation in the Built Environment	7	1	14%
Institute for Global Health	32	15	47%
Institute for Global Prosperity	5	5	100%
Institute for Women's Health	19	19	100%
Institute of Archaeology	131	107	82%
Institute of Cardiovascular Science	10	10	100%
Institute of Clinical Trials and Methodology	8	8	100%
Institute of Epidemiology and Health Care	51	45	88%
Institute of Health Informatics	16	16	100%
Institute of Neurology	41	41	100%
Institute of Ophthalmology	26	16	62%
Institute of the Americas	25	17	68%
IOE - Culture, Communication and Media	4	0	0%
IOE - Curriculum, Pedagogy and Assessment	3	2	67%
IOE - Education, Practice and Society	49	33	67%
IOE - Learning and Leadership	6	3	50%
IOE - Psychology and Human Development	16	12	75%
IOE - Social Science	35	30	86%
IOE - UCL Institute of Education	14	2	14%
Laws	103	93	90%
Mathematics	101	91	90%
Mechanical Engineering	62	51	82%
Medical Physics and Biomedical Engineering	52	12	23%
Natural Sciences	7	4	57%
Philosophy	126	32	25%
Physics and Astronomy	119	78	66%
Political Science	98	84	86%
School of European Languages, Culture and Society	244	189	77%
School of Pharmacy	51	45	88%
Science and Technology Studies	55	44	80%
Science, Technology, Engineering and Public Policy	25	15	60%
Security and Crime Science	46	37	80%
Slade School of Fine Art	3	3	100%
Space and Climate Physics	28	19	68%

SSEES - East European Languages and Culture	89	61	69%
SSEES - History	11	9	82%
SSEES - Russian	28	22	79%
SSEES - School of Slavonic and East European Studies	76	48	63%
SSEES - Social Sciences	44	35	80%
Statistical Science	64	64	100%
UCL GOS Institute of Child Health	70	33	47%
UCL Medical School	29	29	100%
UCL Qatar	20	19	95%
UCL School of Management	165	162	98%
Total	4969	3338	67%

### 2.1.3. Statistics

#### Visitors to the service, 1st September 2017 – 28th June 2018 (with 2016-17 data for comparison)



**Total visits: 606,311**

(of which New: 288,062 and Returning: 318,249)

Visitor statistics have increased substantially this academic year and UCL reading lists have already had in excess of half a million visitors since September 2017. This increase is likely to be because more reading lists have been set up and more students are able to benefit from them. As students become accustomed to finding good quality lists for their modules, they are actively seeking out online lists for their other courses.

#### 2.1.4. Most-visited reading lists

##### Top ten visited lists for 2017-18 to date (September 2017 – June 2018)

Rank	Module Name	Page Views
1	ANTH1005: Introductory Social Anthropology	11,056
2	Primary PGCE: Masters module 1 - Learning and Teaching	8,196
3	ANTH1001: Introduction to material and visual culture	7,813
4	Primary_PP_CMAT: Primary PGCE: Professional Practice: Curriculum Maths	6,816
5	GEOG1007: Global Geographies	6,158
6	ANTH1014: Introduction to Biological Anthropology	5,568
7	Primary PGCE Professional Studies	5,420
8	MSING051: Business Strategy and Analytics	5,369
9	TEPSECSENG01: Secondary PGCE English & English with Drama	4,735
10	Primary_PP_CENG: Primary PGCE: Professional Practice - Curriculum English	4,244

These visitor figures for the top ten most-visited reading lists show how popular these reading lists are. Student numbers on each module make a difference to the number of visits to each list and one can expect core modules to have more visits than optional modules.

## 2.2. Special Collections

'UCL Special Collections presents...' ran on Tuesday, June 5<sup>th</sup>, [as part of UCL's Festival of Culture](#). The event comprised rolling presentation of material from the collections in the South Junction Reading Room from 11am-3pm, with additional activities and displays in the Lower South Hall. There were also three half-hour talks by collection managers in the evening. 95 people attended this event and the evening talks were sold out.

## 3. Staff, Equality and Diversity

### 3.1. THELMA Awards 2018

UCL Library Services gained recognition as an "Outstanding Library Team" in this year's *Times Higher Education Leadership and Management Awards*, where UCL was highly commended. For 2018, the 10th anniversary of these national awards, there was stiff competition from other institutions, with 8 libraries shortlisted in 2018, including the London School of Economics and Political Science.

The winners were the White Rose Libraries Consortium (Universities of Leeds, York and Sheffield) for their collaborative work on a repository service (White Rose Research Online) and an online press. The consortium's joint management of print holdings was also considered to be of national importance.

Senior managers, including the Provost and a number of Vice-Provosts, have shared their congratulations. Professor David Price, Vice-Provost (Research) said:

“Great recognition of the outstanding UCL library ... Wonderful to know we have such a strong and respected division in UCL.”

There is cause for feelings of *déjà vu*– UCL was highly commended in 2016. This is UCL Library Services’ second accolade in 3 years from the THELMAs’ jury, recognising the quality and consistency of the service. Specific areas which were recognised in 2018 spanned work on the User Experience, Staffing, Equality and Diversity and Communication, Open Access and Public Engagement. Highlights included:

- Increased number of study places on campus by over 500 in the summer of 2017
- Reached 65% of all taught courses on our ReadingLists@UCL service – the highest coverage rate amongst research-intensive peers. UCL has grown our digital library to suit demand with Patron-Driven Acquisitions. Use of e-books increased by 45% in 2017!
- Extended opening hours. The Main Library was open throughout the Christmas period for the first time in 2017, and over 500 students were working in the Library between Christmas and New Year
- The Library’s 11th annual Staff Conference explored the theme of Customer Service Excellence.
- Exceeded 50 publications and 1 million downloads from UCL Press since its launch in summer 2015. That is an amazing achievement for a young Press, which is helping to re-define the meaning of academic publishing.

As noted in the submission to the awards, “UCL Library Services represents an outstanding community of professionals, dedicated to enhancing the user experience and developing new publishing models which open up the knowledge and wisdom of UCL research and teaching to a global audience”. This commendation is one which was earned through the collective strengths and hard work of colleagues throughout Library Services.

### **3.2. Staff Conference 2018**

UCL Library Services held its annual Staff Conference on 13 July 2018 on the theme of *Wellbeing*. The Conference Committee collated all the feedback received from attenders:

‘We were very much encouraged by the largely positive and supportive feedback we received this year. The majority of our delegates seem to have been impressed by the number of different sessions organised (about 35 of them along with the Market Place) but also by the chosen theme: Comments included that the committee managed to turn a buzzword (‘Wellbeing’) to an impressive and most enjoyable Library Staff conference, with most sessions appealing to such an extent that it was hard to choose from. The goodie bags also attracted comments as being a ‘*lovely touch*’, the conference day as ‘*having a good flow throughout the day*’. We felt touched about the very supportive comments (such as ‘*Hands down the best Staff conference I have attended*’; ‘*The organising committee are to be congratulated for this, I am hugely impressed by what they achieved*’) as we all have worked very hard for this, and let’s not forget that everything was achieved in addition to our library jobs too: It was hard to keep up with everything we had to organise at times! ‘

#### 4: Finance, Management Information and Value for Money

The 2018 NSS scores were received over the Summer. Specific results for the Library are:

UCL overall	UCL %	RG %	Sector %	RG quartile
<b>Learning resources</b>	<b>84</b>	<b>87</b>	<b>85</b>	<b>4</b>
19. The library resources (e.g. books, online services and learning spaces) have supported my learning well.	85	85	87	4
20. I have been able to access course-specific resources (e.g. equipment, facilities, software, collections) when I needed to.	88	89	87	4

NSS Question	UCL % agree	Change v. last year
19. The library resources (e.g. books, online services and learning spaces) have supported my learning well.	85%	+2%
20. I have been able to access course-specific resources (e.g. equipment, facilities, software, collections) when I needed to.	88%	+3%

Overall, the results show an improvement in the Library's performance. For Q19, the Library equals the Russell Group result and is -1%, compared to the Russell Group figure, in terms of Q20. The improvement underlines the importance of maintaining levels of investment in service provision. However, even with these improvements, UCL remains in the fourth quartile of Russell Group scores. The most common comment from students concerns the lack of learning space in the Library. This will be addressed with the provision of 1,000 new learning spaces with the opening of the New Student Centre in 2019.

The Library's new Survey Response Team (see below) will provide an analysis of the Library's performance in the full range of Student Questionnaires in a future Library Committee meeting.

#### 5. Systems and Processes

##### 5.1. SMT restructure

This paper details the membership of the new senior group, and proposes Terms of Reference for both Senior Management Team and Library Strategy Committee.

##### 5.2. Membership

Sarah Aitchison  
Paul Ayris (Chair)  
Kate Cheney  
Peter Dennison

Head of UCL Special Collections  
Pro-Vice-Provost (UCL Library Services)  
Head of Site Library Services  
Head of Customer Service

Anna Di Iorio	Site Libraries Manager and Senior Librarian, RFHML
Rozz Evans	Head of Collection Strategy
June Hedges	Head of Liaison and Support Services
Karen Jeger	Head of Collection Services
Ben Meunier	Director of Operations
Martin Moyle	Director of Services
Andy Pow	Head of Library Finance
Lara Speicher	Publishing Manager
Margaret Stone	Head of Digital Libraries
Michelle Wake	Site Libraries Manager and Senior Librarian, UCL School of Pharmacy

**Attending:**

Jennifer Brown, Departmental Administrator.

Other Library Services colleagues may occasionally be invited to attend SMT or Library Strategy Committee as appropriate.

**Secretary:**

PA to the Pro-Vice-Provost.

**5.3. Proposed remits**

**5.3.1. Senior Management Team**

Senior Management Team (SMT) is the primary policy-making group in the Library. Its actions and decisions set the framework within which initiatives and projects are progressed throughout UCL Library Services. Within UCL Library Services, it has ultimate responsibility for all the Library's services and infrastructure.

**Terms of reference**

- To discuss and agree changes to UCL Library Services policy positions, and to oversee the implementation of new policies.
- To discuss and agree the response of UCL Library Services to institutional initiatives and developments, including policy directives received from UCL SMT or the Office of the Vice-Provost (Research).
- To monitor relevant initiatives and developments external to UCL, nationally and internationally, and plan actions to be taken where appropriate.
- To decide major resource allocation issues, ensuring that high-level budgets reflect the agreed priorities of UCL Library Services, and to review income/expenditure against financial targets as needed.
- To have oversight of the Library estate, discussing and agreeing the Library's position on significant issues of space.
- To have overall responsibility for all services provided by the Library, and Library opening hours.
- To seek to ensure the equity, consistency and coherence across UCL Library Services of all Library services, policies and initiatives.
- To provide a forum for information exchange between SMT members about major new developments and ideas.

- To oversee and monitor the Library's performance against internal KPIs, and targets set by UCL and by external regulatory and other bodies.
- To receive reports from Working Groups of SMT, and from other Library Services Committees sponsored by the SMT.
- To meet at least 8 times per year.

### **5.3.2. Library Strategy Committee**

Library Strategy Committee is a companion committee to UCL Library Services SMT. It oversees the preparation, communication, delivery and maintenance of the UCL Library Services Strategy, which sets the Library's overall priorities for the duration of each Strategy period.

#### **Terms of reference**

- To ensure that the strategic planning process is informed by and aligned with relevant new developments in UCL and beyond.
- To oversee and support all staff consultation activities in the preparation of the UCL Library Services Strategy.
- To agree Implementation Plans for the UCL Library Services Strategy.
- To monitor the delivery of the UCL Library Services Strategy against measures agreed in the Implementation Plans.
- To periodically review, revise and update the UCL Library Services Strategy, as appropriate.
- To ensure that the goals and successes of the UCL Library Services Strategy are communicated effectively to Library Services colleagues, and to all other relevant internal and external stakeholders.
- To advise the Pro-Vice-Provost on the appropriate Library Services committee structures and other resource needs to support the delivery of agreed strategic goals.
- To meet at least 3 times per year.

### **5.3.3. Working Groups**

A number of Working Groups have been set up to facilitate the work of the parent committees. These are:

- Budget Executive Group (Chair: Paul Ayris)
- HR Working Group (Martin Moyle)
- Estates Oversight Group (Ben Meunier)
- Survey Response Team (June Hedges)
- Staff Training and Development Strategy Group (Kate Cheney)

#### **Budget Executive Group**

Strategic oversight of the Library Services budget, including in-year monitoring, discretionary expenditure, and forward planning.

- Paul Ayris (Chair)
- Kate Cheney
- June Hedges
- Ben Meunier
- Martin Moyle
- Andy Pow

### **HR Working Group**

Oversight of recruitment, HR policy discussion and implementation, and monitoring of HR casework.

- Martin Moyle (Chair)
- Jennifer Brown
- Kate Cheney
- Karen Jeger
- Ben Meunier
- Andy Pow

Gillian Thompson, HR Business Partner, to attend by invitation.

### **Estates Oversight Group**

Forum for cross-library input into the development and prioritisation of proposals for large-scale Library estates projects, prior to discussion at LEDWG; locally, oversight of local accommodation planning, the deployment of the maintenance budget, and other issues affecting the working experience of Library staff.

- Ben Meunier (Chair)
- Sarah Aitchison
- Peter Dennison
- Anna Di Iorio
- June Hedges
- Michelle Wake
- Jay Woodhouse

### **Survey Response Team**

Oversee the collation and analysis of results of designated UCL surveys, reporting summatively to SMT; sponsor the creation of action plans where necessary; prepare longitudinal, cross-survey reports on Library performance for Library Committee.

- June Hedges (Chair)
- Kate Cheney
- Peter Dennison
- Ben Meunier
- Andy Pow
- Margaret Stone

### **Staff Training and Development Oversight Group**

To oversee the development of training strategy, and to ensure coherence between the Staff Training Committee, the work of the Staff Development and Training Officer, the SED KPA and local initiatives taken by sites and teams.

- Kate Cheney (Chair)
- Samantha-Jane Baker
- Peter Dennison
- Rozz Evans
- Martin Moyle
- Michelle Wake

This WG will report to Library Strategy Committee.

## 5.4. GDPR

As part of the UCL GDPR Preparedness Programme, the team is set to deliver the roll out of mandatory GDPR training to all staff at UCL as part of an agreed workplan with the Information Commissioners Office (ICO).

Milestone	Date
Soft Launch date	23/08/2018
Launch date	03/09/2018

It is pivotal to the success of the roll out of the training that contact is made with all UCL staff, and in particular, line managers will need to be engaged as it is their responsibility to ensure that members in their areas complete the training. The GDPR training information will be distributed via the Core Brief and backed up with direct messages to all staff in the Librtary, emphasising the importance of all staff completing this training.

- Mandatory training must be completed by all staff
- The training delivery is online and accessible on all common devices
- Completion date of end of October 2018
- Online training takes c. 25-30 minutes to complete

## 5.5. ALMA

Alma, a new office/administrative system for library management operations, went live on 10 September.

There are consequent changes to the UCL Explore interface. The [new look Explore](#) became the live service from Monday 10 September.

Some of the key features of the new version are:

- New look and feel, which adapts to screen size
- Single screen for each search result, reducing the number of clicks
- On-screen text stripped back to essentials, for a cleaner view

Ongoing upgrades have resulted in further differences:

- You will need to login to access full services, including viewing details of item loan periods, renewing items, requesting material on loan or closed access, and viewing full search results across all our licensed articles.
- For UCL members, login will now use your standard UCL user id and password.
- For non-UCL library members with borrowing access who wish to use the above features, a new login password will be required, to accompany the barcode. New password information will be sent out early next week.
- The SFX service will be replaced by an integrated Explore service for linking to full text.

The old eShelf/Favourites cannot be transferred to the new service.

## 6. Sustainable Estate

### 6.1. Estate issues

A number of developments have taken place over the Summer:

#### 6.1.1. Central Estates Strategy Board projects

- Science Library entrance and helpdesk
- Science Library basement – digitisation suite
- LASS Library entrance and reading room (power to desks)
- Bartlett Library - “The old help desk has been removed with a new adjustable staff desk installed. The wall behind the desk has been removed to enable natural light to flow. New LED lights have been installed in the reception area. Bookable space has been relocated away from the quiet study area. There is a new staff reception area installed and 8 study spaces with power and data were added in the quiet study area.”
- Royal Free - the works have been deferred to Xmas due to delays with the Trust Estates (who are due to fix the A/C in clusters). We will be refurbishing the A/C and adding power to new desks plus a pod for collaborative working
- Institute of Education – Autosorter to be installed in the entrance area to the library itself

#### 6.1.2. Biomedical and Health Science Libraries

The Library is engaged in an ongoing discussion with the Central Estates Strategy Board (CESB) over the future location and facilities for a number of biomedical/health science libraries – particularly the Eastman Dental Institute and the Ear Institute

- Stanmore: plans for the Stanmore site, including the Library, are not yet agreed. A Town Hall meeting was held at Stanmore during the Summer to discuss future options
- Ear Institute/Action on Hearing Loss Library: it is planned to move working collections to the School of Pharmacy, with lesser used material being placed on open access in the Royal Free Library. The date for the move is currently being discussed
- Eastman Dental Institute Library: The Institute is moving to the Rockefeller in September 2019, but with no space for separate library provision. A library-based Working Group, chaired by Martin Moyle, is overseeing the move of collections to the Cruciform Hub or to store
- Neurology: The Library could remain in its current premises, which are not affected by the Queen Square House refurbishment. However, a Library/Learning Hub is being developed for the DRI at Gray’s Inn Road, and it would be an option for Neurology to relocate there

#### 6.1.3. New Student Centre (NSC)

Construction continues to progress on schedule. Planned opening date: 18/02/19

Funding granted for FY 2018-19: £1.024m (vs a bid for £1.20m). Work is underway to bridge the shortfall, by phasing in recruitment to the new roles in the NSC for Library Services, SRS and ISD. A Communications Group for the NSC has been established to oversee comms in the run-up to opening and to plan the launch of the building. Wendy Appleby is chair, with Ben Meunier as deputy chair. The NSC Comms Group will help promote the NSC as a high-profile example of UCL improving the Student Experience.

## 6.2. Green Impact

The Library Services Sustainability Committee met on 20/08 and celebrated the results of Green Impact 2018, where the Library's commitment to environmental matters was recognised as follows:

The UCL Sustainability Awards ceremony was held on Tuesday 03/09 in the Jeremy Bentham Room (Wilkins building). The event was hosted by Richard Jackson (Director, Sustainability in UCL Estates) and Professor Geraint Rees (Chair of the UCL Sustainability Committee and Dean of the Faculty of Life Sciences). Professor Rees presented awards to the teams which participated in the Green Impact scheme in 2018.

The awards are split between 'office' and 'labs', and special awards can be granted for projects. Awards rank from Bronze to Platinum, with an additional 'Excellence' category. The Awards were achieved as follows:

Gold – Completing the individual workbook as set out

Platinum – additional 20 points

Excellence- additional 40 points

### Library Sites

Central Library Services (dept. award)	Gold
Main Library	Gold
Ophthalmology Library	Platinum
Queen Square Library	Platinum
Language and Speech Science Library	Gold
Great Ormond Street Institute of Child Health Library	Gold
Royal Free Hospital Medical Library	Gold
Cruciform Hub	Platinum
Eastman Dental Institute Library	Excellence
Ear Institute and Action on Hearing Loss Libraries	Excellence
School of Pharmacy Library	Platinum
Science Library	Gold
Institute of Archaeology Library	Platinum
Wickford Stores	Platinum

In addition, the School of Pharmacy Medicinal Garden was granted a project award.

Each team received a *Blue Planet 2* inspired Sustainability Awards trophy. Artist Joanna Atherton created these sculptures out of plastics found during beach cleans.

Library Services as a department achieved Gold for the first time.

## **7. Communication, Open Access and Outreach**

### **7.1. Special Collections Fellowship**

The UCL Special Collections Visiting Fellowship offers an opportunity to visit UCL to conduct research on a topic centred on the UCL Special Collections holdings.

The successful candidate will spend up to six weeks, or the part-time equivalent, at UCL researching the collections. The fellowship must be taken up between July and December 2019.

The aims of the Fellowship are to raise awareness of the collections amongst the research community, to facilitate new research into UCL Special Collections, and to disseminate the research outcomes to academic and non-academic audiences.

The Visiting Fellow will receive:

- A grant of £3,500 to cover travel, accommodation and living expenses
- Work space in the South Junction Reading Room on the UCL Bloomsbury campus
- Mediated access to the collections
- Access to staff with specialist knowledge of the collection in question when available

The Visiting Fellow will be responsible for providing any additional equipment that they need to complete their project, such as laptops and software, themselves. Applicants should specify any additional resource requirements in their application.

The Fellow will be required to provide, as a minimum:

- A blog post of at least 500 words on the UCL Special Collections blog
- A research output in the form of a recorded lecture, a conference paper, a publication or a scholarly digital resource
- A short report for publication by UCL describing the research experience
- A staff briefing about the collections used
- Acknowledgement of the grant in any resulting publications

#### *Eligibility and Selection Criteria*

The Fellowship is open to researchers external to UCL in any discipline at all levels from PhD onwards. Fellows need to ensure that they are eligible to work in the UK before making arrangements.

The Selection Committee will consider applications according to the following criteria:

- The demonstrated need to consult specific items or collections within UCL Special Collections. Preference will be given to proposals that relate to the core subject strengths of the collections
- The potential of the project to increase public understanding of the materials consulted, through publication or public dissemination, or to develop innovative research methods for the study of these materials
- The feasibility of the proposed research project

### **7.2. Open Science Workshop**

25 June saw the first UCL Open Science Workshop take place in Chancellor's Hall, Senate House. 60+ people attended the sessions, a mixture of library staff, academic colleagues and external visitors.

The day was opened with a welcome from Professor David Price, Vice-Provost (Research), a great supporter of UCL's emerging Open Science agenda. I then followed with an analysis of the LERU Roadmap for Open Science from the League of European Research Universities. We were then treated to a masterly view of Open Science from the point of view of a publisher, led by Dr Catriona MacCallum from Hindawi. Professor James Wilsdon from the University of Sheffield ended the session with an overview of the responsible use of metrics in an Open Science environment.

After the break, we heard from Simon Hettrick on Open Source software and an academic, Dr Emily Sena from the University of Edinburgh, on how Open Science approaches can help in pre-clinical work.

The morning's plenaries set the scene for a lot of detailed discussion of Open Science issues by those attending. In the afternoon, we had 5 Breakout Groups:

- How do we make Open the default at UCL?
- How to make your data Open and FAIR
- UCL Press: engaging in Open Peer Review
- Open Education: Introducing OpenEd@UCL
- Citizen Science

The feedback from the audience in each of these 5 areas was great and will seed lots of development work in the coming 12 months. A UCL Panel – Dr Paul Ayriss (Pro-Vice-Provost, UCL Library Services), Professor David Bogle (Pro-Vice-Provost, UCL Doctoral School), and Clare Gryce (Director of Research IT Services, UCL ISD) – then fielded questions from the audience about the emerging role of Open Science in UCL. The day ended with a final plenary from Rebecca Lawrence from F1000 on embedding Open Science in university culture.

This was the first Open Science Workshop organised by UCL, with financial support from UCL HR. It will certainly not be the last. Open Science, which embraces all academic disciplines including the Arts, Humanities and Social Sciences, has the power to transform the way that research, teaching, learning and outreach are undertaken, and how their outputs are disseminated, made available and curated for all members of an enquiring Society. UCL has an ambition to be a leader in Open Science across Europe and the holding of this first Workshop was an important step towards achieving that goal.

### **7.3. UCL Press announces first Publishing Services partnership with DCU**

Following the announcement by DCU of the launch of its open access university press ([DCU news](#)), the first open access university press in Ireland, UCL Press is delighted to announce that it will be providing publishing services to support DCU Press.

UCL Press started its consultancy and publishing services in late 2017 and has already provided consultancy to UTS Press (University of Technology Sydney), Helsinki University Press, TU Delft, Radboud University and DCU. DCU will be its first publishing services partner.

As a relatively new open access university press, UCL Press is in a unique position to help other universities establish a new press. Setting up an OA university press is a growing trend, and increasing awareness of the benefits of open access publishing, combined with national and funder requirements for open access in both Europe and the UK, have inspired several new open access presses in recent years.

One of the most important determinants of success for a new university press is to attract new authors and build a strong publishing programme, and DCU Press will now focus on establishing its new press and commissioning its first books and journals. UCL Press will work in the background to provide an end-to-end service, including guidance at the setting-up stage and with developing a publishing programme, a publishing platform, full editorial and production services, and open access and print distribution.

The University Librarian, DCU said, 'DCU Press is a unique partnership in Irish universities between DCU's libraries, research offices and faculties. It is a carefully considered response to change and a progression of the University's heritage of innovation in open scholarship. Supported by a strong alliance and sound principles, Ireland's first open access university press will ensure that Dublin City University continues to be at the vanguard of scholarly transformation. DCU and UCL share many of the same aims in terms of how universities must engage with the world and we are pleased to be working in partnership through UCL Press and DCU Press.'

Paul Ayriss, Pro-Vice Provost for UCL Library Services and CEO of UCL Press said, 'We are delighted to work with DCU to establish their new open access university press. DCU is an ambitious university that shares many of the same goals as UCL. UCL Press has demonstrated what it is possible to achieve with an open access press and is delighted to bring its skills and experience to help others such as DCU achieve their goals.'

#### **7.4. Orwell Archive**

The Orwell Papers, housed at UCL Special Collections, have been formally inscribed to the prestigious UNESCO Memory of the World International Register.

See the [full article on UCL news](#).

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3.10.18