

## Creating a class blog (Staff only)

### Introduction

A class blog is another form of CampusPress site that allows students to attach their own site to. In order for this to work a student must join the class blog. Creating a class blog is an essential step for staff wanting access and control of their students' sites. This guide will help staff create a class blog and accept requests from students to join.

### Benefits of a class blog:

- Teacher/Tutor controls privacy setting of student sites (One setting for all sites).
- Teacher/Tutor can moderate student blogs.
- Teacher/Tutor can add other teachers, giving them immediate access to all of the student sites.

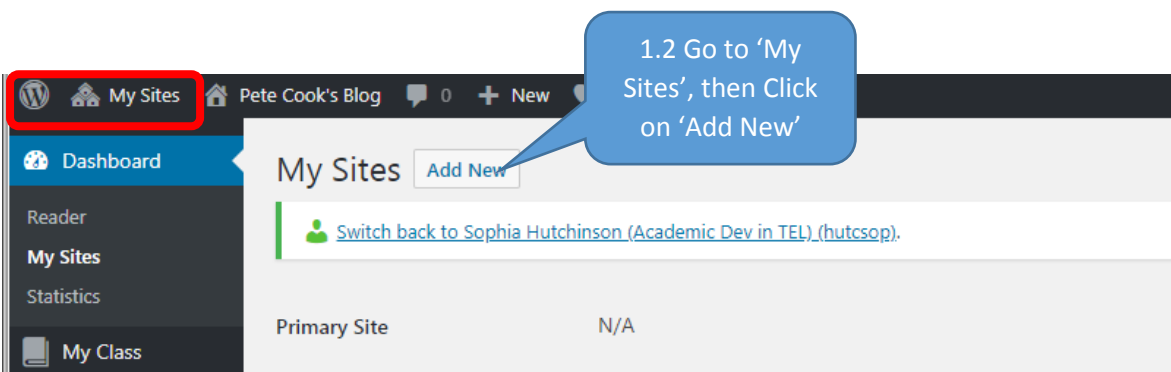
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### 1. Creating a class blog

Go to: <http://campuspress.uwl.ac.uk/> or click on CampusPress on the homepage of Blackboard.



Site Name:

campuspress.uwl.ac.uk/

pt87

Site Title:

Sophie's tutor group

Site Language:

English (UK)

Privacy:

- Public
- Search Engine Blocked
- Visitors must have a login - anyone that is a registered user of UWL CampusPress
- Only registered users of this site can have access.
- Only administrators can visit - good for testing purposes before making it live
- Anyone that visits must first provide this password:

Note: Anyone that is a registered user of this site won't need this password.

1.3. This information is **VERY IMPORTANT** as it will be the unique identifier. We recommend this format for class blogs (only lowercase numbers and letters allowed)

Tutor group name

e.g. <https://campuspress.uwl.ac.uk/pt87>

This cannot be changed

1.4 Insert your site title

This can be changed at any time

1.5. If you select the class blog template below the default of the class blog will be private. Meaning when students join their individual site privacy will be private for registered users only.

This can be changed at any time

## Select a template

BA (Hons) Acting

Choose this template if the details below suit you:

Tutor: Paul Harvard

Course: BA (Hons) Acting

Module: Acting 1

UWL Blog Template

This template is ready for you to start blogging. The homepage is a blog.

UWL Portfolio / Website Template

This template is ready for you to create a portfolio or website. The homepage is a fixed page. It also includes an optional blog.

PPDP (College of Nursing, Midwifery and Healthcare)

Choose this template if the details below suit you:

Course: BA (Hons) Adult Nursing

Module: Introduction to Professional Practice

Classblog template

Choose this template if the details below suit you:

1. You are a staff member

2. You wish to use the CampusPress classblog function

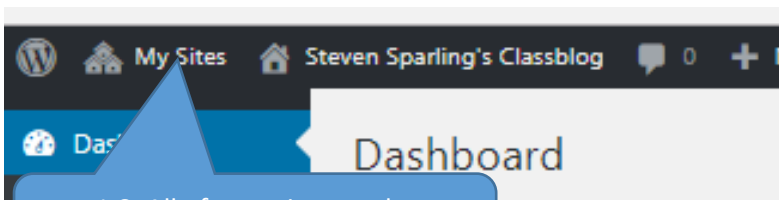
Chartered Manager Degree Apprenticeship

Individual Learning Plan template for Chartered Manager Degree Apprenticeship students  
NOT TO BE USED.

CREATE SITE

1.6. Choose 'Class blog template'  
(Unless otherwise instructed).

1.7. Click 'Create Site'.



1.8. All of your sites can be accessed via your 'My Sites' area

## 2. Accept student requests to join

Once you have sent the instructions to your students on how to join a class blog, you should accept their requests to join. Once after you have accepted will you be able to access their sites.

2.1 Go to the dashboard of your class blog

