

Mauricewood Primary School

Parent Council Meeting : Thursday 20 September @ 7pm

Attendees: Judith Mathers
Lynne Grieve
Denise Bratby
Jenna Lamb
Julie Prentice
Phil Hale
Gill McKendrick

1.	<p><u>Home / School Communication</u></p> <p>Cass was unable to attend the meeting.</p> <p>Judith provided some general information.</p> <p>4 or 5 schools are using the company Central Apps . Judith has asked for mock-up and a meeting to discuss in further detail.</p> <p>Judith to approach the office in regard to beginning of term letters and look at suitability to using a folder / envelope to provide bulk communication.</p> <p>Judith to check with office on uploading central communications to website.</p> <p>This item will be added to the January agenda for follow up and discussion.</p> <p>ACTION: Judith</p>
2.	<p><u>Council Update</u></p> <p>Response received from Sandra Banks. The letter suggested someone would be in touch with the school to review spaces, this has not happened so Judith will contact them.</p> <p>Lynne waiting on response to FOI sent on 7 September. It is stated a response will be received within 20 days. Once response is received a further letter will be drafted to the Council.</p> <p>ACTION: Judith / Lynne</p>
3.	<p><u>School Photographer (Caldwell's)</u></p> <p>Denise has had detailed discussions with Sue from Caldwell's discussing all the various feedback from parents. It still needs to be explored in more detail where we can reduce costs to parents / carers. It was agreed that Denise will attend both days at the school to assist with the sessions. Judith has agreed a Primary 7 helper will be available on the day to help with the school classes. It was also agreed we will go ahead with the existing timetable as it was too late to change.</p> <p>Denise will provide feedback to the school and Sue after the photograph sessions.</p> <p>ACTION: Denise</p>

4.	<p><u>School Janitor / Caretaker</u></p> <p>Various concerns were discussed around the limited hours now being provided by Janitorial services. A new caretaker has now started covering the following hours; 0730 – 0930, 1430 – 1600 with an additional hour Janitorial cover at 11am.</p> <p>Judith met with the Head of Janitorial Services and relayed various points with the biggest concern being the access to the school during the winter months with snow and ice. She was advised only one path would be cleared during this time and it was agreed this is not a practical or safe solution for Mauricewood. Another major issue is the barrier and costs are being explored into a new barrier system with camera that can be operated inside the office.</p> <p>It was agreed that we would reserve judgement on the new arrangements until we see how they work in practice. In the meantime it was agreed that a letter would be drafted outlining concerns specifically relating to snow/ice as it was felt necessary to raise these with the Council sooner rather than later.</p> <p>ACTION: All</p>
5.	<p><u>School Reporting</u></p> <p>Judith advised that individual schools can now determine their own method of communication. This can be actioned by various methods, ie. on-line profiling with no end of year reports or an extra parent’s night. Staff will discuss in more detail and it is likely that parents will be presented with 3 options to choose from.</p> <p>It was agreed that views will be sought at parents’ evenings asking for feedback and thoughts around current reporting arrangements & possible changes going forward.</p> <p>ACTION: Judith / Staff</p>
6.	<p><u>Roof Repairs</u></p> <p>Judith waiting to hear back on start date. It is envisaged works will commence in October / November with minimal disruption.</p>
7.	<p><u>PEF Funding</u></p> <p>Work is progressing well with various groups working throughout the school including within PE, writing workshops with storytellers and support using Active Schools.</p> <p>It was also noted the importance of registering children for free school meals as this is connected directly with the PEF funding.</p>
8.	<p><u>AOB</u></p> <p>School Website – Phil has made some changes and updated. Any feedback to be given to Phil.</p>
9.	<p><u>DATES OF NEXT MEETINGS</u></p> <p>The following meeting dates were agreed; 8 November, 17 January, 21 February, 4 April, 16 May, 20 June.</p>