Dear Parent/Carer,

**Dinner Hall and Lunch Changes**

At present both our school and St Luke’s Primary have increasing pupil numbers. As a result of this growth, there is an increasing demand on our school dinner hall and catering services.

Our schools have been working closely with Midlothian Council Catering Services to find a solution to this for both schools. To prepare for more pupils in August 2015, we are trialling some new approaches to school meal and seating in the dinner hall, with effect from **Tuesday 19th May 2015**.

Both schools will have slightly different lunch times to allow for a more fast-flowing stream of pupils through the dinner hall, with St Luke’s Primary School having a slightly later lunch. More seating will be made available for Mayfield pupils in the GP Room.

At Mayfield these times will change as follows:

- **P1 – P2/3**
  - 11:50am – 12:35pm
- **P4 – P7**
  - 12:05pm – 12:50pm

These changes will allow for our pupils to have a more sociable dining experience, where there will be more opportunities for them to sit and eat with their classmates and friends.

Pupils will select their meal choice in the morning and will line up at the dinner hall according to these choices. These choices will be passed to the canteen to ensure that the necessary portions are available. This will help to ensure that all pupils in our school are able to have their first choice of meal on a daily basis.

This is presently a time of trial, and timings for lunch may need to be readjusted as we move through the remainder of the term. Our priority is to have this system clearly embedded for our pupils returning to school in August.

We thank you for your support as we improve experiences for our pupils.

Yours sincerely

Mrs J L MacFarlane
Head Teacher