

Gorebridge Primary Parent Teacher Association Meeting: Monday 14th January

Gorebridge Primary School – Community Rooms 9 – 10

Attended: Carey, Rhona, Nicola M, Alexa, Nicola G, Janine, Mhairi

Apologies: Lynne, Claire, Vicky, Brenda, Steve & Julie

1. **Review of November minutes.** Minutes were agreed and actions carried forward are:
 - a) Perhaps ask parents throughout the year for **bottle bags and presents for lucky dip stall** – left over party bags.
Action: School office to include in our section of the next newsletter
Action: Carey/Nicky to post on FB intermittently
 - b) **PTA note at nursery & promotion in foyer**, Carey confirmed this is in the foyer and we do include in the raffle letter. Carey must write the annual report for the AGM in October – once this is written we can recycle for use at nursery and foyer.
Action: Seonaid to prepare now AGM is complete
 - c) **Notice board** – **Action: Julie** to check with Skanska about this, cost would have to be approved at a full meeting.
 - d) **Building at leisure centre car park** – who does this belong to? Possible mural or tidy up?
Action: Mhairi will try and find out

2. **Free Fun Friday Magician – Fri 18th Jan volunteers required, registration and coats and bags**
Volunteers are: Carey, Lynne, Debbie, Nicola M, Claire R, Mhairi (on food!), Julie, Steve and the 2 P1 teachers – helpers from 12.10 to help set up dining hall.
Action: Julie & Steve – to ensure pupils are collected from their classes and brought to dining hall and all coats, lunches and bags are left in atriums and a pupil register is left so we can account for all attending.
Andy popped into meeting so setting up for Magician confirmed – bleachers will be left out and Andy will be there at 12.30 to let Gary in and about at 3 to let him back out again.

3. **Valentines disco – Wed 6th Feb proposal for purchasing instant printer for photo booth.**
Carey discussed the proposal by Janis to buy a sprocket and therefore allow photos to be printed at the disco, all agreed to the cost – approx. £100 the paper costs. This will negate the need for email addresses and permission slips.
Action: Janis to purchase

4. **Free Fun Friday Greatest Showman Sing Along – Fri 8th March**, Regal Cinemas will be running the event and cost was £150.

5. **Chair proposal – Educational visit to school for whole day from Immersive Experience**
<http://www.immersive-experiences.co.uk/> All agreed to fund a larger dome – Initial costs for small dome is £670 plus VAT, to allow the whole school to participate. Carey will approach council to see if this can be funded through the Cost of School day grant as Cooker will not be proceeding.

6. Cooker update – Carey & Ellen

All expressed disappointment with the proposed costs of £7595.88 was too much to spend on this despite the benefits to the school and the community. As it was voted for by the parent forum Carey will post the outcome on FB once Ellen confirms outcome of meeting with Jim Muirhead.

Action: Ellen to provide update to Carey

Action: Steve, Julie, Carey and Mhairi to meet after HMIE have been to progress cooking lessons and COSD update.

7. Treasurers update – December 2018

- Recent income- matched giving from BOS foundation for volunteering (£500). Halloween disco raised £334.15 and Santa's grotto/Christmas fair ran at a loss of £7.70 (aim was break-even). *All happy at the event and agreed next year we will do all books with Haribo sweets rather than selection boxes*
- Cost of the school day fund of £8943 awarded in May 2018.
- Recent expenditure- invoice from school November 2018 for texts, photocopying, BBQ expenses, Christmas trees and aprons.
- Cost of the school day spending is £3072 to date including discos, cooking sessions, magic show (planned for January 2019) and 2018 panto trips.
- Treasurers Account- the adjusted bank balance, taking the above into account gives a current balance of 2approx. £12,285 of which approx. £5870 is restricted to cost of the school day, and £6400 is available to PTA.

8. AOB

Janine asked about the Shoe Library – Carey confirmed we will pick this up now we are no longer progressing the cooker. After the meeting she discussed with Andy who has confirmed should be no issues – **Action: Carey** to review the furniture catalogue within the school.

Next meeting Monday 4th February