



# Lasswade Primary School

Miss Yvonne Gemmell - Headteacher

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## LASSWADE PRIMARY SCHOOL – PARENT COUNCIL MEETING – MON 27 FEB 17 MINUTES

### Present:

Yvonne Gemmell (Head Teacher), Johanne Watson (Deputy), Lynsey Binnie, Iain Gosman (Chair), Ann Morrison (Vice Chair), Steve Clark (Treasurer), Sharon Connelly (Secretary), Leigh Millar, Jacqueline Small, Jackie Burton, Gwen Lewis, Rachel Kemp, Lesley Scott, Rene Dryden

### Apologies:

Karla Pearce (Deputy), Kirstie Malley, Lynn Hill, Kirsty McGregor, Sarah Falconer

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### MINUTES OF PREVIOUS MEETING

Accepted as accurate.

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### FUNDRAISING EVENTS

#### Chick Drive (Tuesday 21<sup>st</sup> March at LPS)

The LET has been submitted for 6-9pm with the event running 6.30 to 8.30pm. It was agreed that no tombola would be held and that each child would receive an egg. Items that have been used in previous years are in the small hall. It was agreed that the tickets would be £1.00 adult and 50p child.

An Easter Egg drawing competition would be held (decorating an egg) and there would be a prize for each stage. The entries would be displayed on the night. The Parent Council would choose the winner of each, who would receive an Easter Egg.

#### Action:

- Sharon to produce flyer and tickets
- Sharon to provide Yvonne numbers for tables etc.
- Sharon to check cupboard for refreshments
- 8 winners eggs & small eggs to be purchased by Sharon
- Yvonne to arrange equipment once numbers confirmed.

#### LGT (Tuesday 6<sup>th</sup> June at LHSC)

The date was confirmed as 6<sup>th</sup> June as no other availability during May and June. LET has been confirmed by the High School for 5-9pm. The auditions are to be held w/c 8 May for P4 & P5 and w/c 15 May for P6 & P7 during lunchtime. Parent Council members and staff are to judge. Was agreed that a meeting would be held by judges to pick the final acts.

Alan Wait (School Manager for Penicuik ASG) has confirmed his availability and Gail Watson has also been asked. Leigh has two contacts to approach, with the possibility of one being the compère. Previous winners to be contacted. In previous years, all finalists have received a medal with trophies awarded to best Singer, Dancer & Entertainer and then overall winner.

**Action:**

- Ann to contact Sound & Lighting department as qualified engineering required.
- Sharon to speak with Apache regarding engraving of medals and time-scales
- Sharon to liaise with Iain regarding posters
- Email to be sent asking for volunteers for auditions.

**Blingo :**

Ann to speak to Karen Smith regarding date.

**Future Fundraising**

It was agreed that a sub-group would be created to focus on fundraising and organising events. Yvonne is working on the improvement plan for next year and is still deciding on what the priorities are for the whole school. Once this has been finalised, she will have a better idea of how funds could be spent. It was agreed that it needs highlighting more what we are raising funds for and any target amounts. It was suggested that we should be available at the Parent Consultations to speak to parents about what we do and how they can help.

**Action:**

- Jackie agreed to produce a letter from the Parent Council asking for volunteers to help in anyway possible. From this set up an email/Whats App group.
- Table at Parents Consultations

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**SCHOOL BUSINESS**

**Headteacher update**

Yvonne explained about members of staff would are not permanent to the school (but are to the council) and the staff currently on maternity cover and the effect this is having. She is currently looking at staffing levels for next term and year.

From August 2018 all P1 and P2 will receive the same amount of hours as the rest of the school. However Midlothian Council are trialling this from August 2017. This will have an effect on staffing of P1 and P2 with the amount of non-contact time staff are required to have.

The school is likely to receive in the region of £46,000 from the Scottish Government for FME's. There are strict guidelines to how this can be spent in order to raise attainment for those pupils in deprived areas.

Midlothian Council pay for P4, P7 and S2 assessments, which are sent away to be marked and analysed. Yvonne is looking into using part of this years budget for P2, P3, P5 and P6 's assessments to be marked and analysed in the same way. Assessments for P1 go away to Durham University.

Parent Consultations can now be booked online and both Elaine and Vicky have been trained on the system and can deal with problems.

**Potential Changes to the School**

Ann and Yvonne attended a meeting at the Council regarding the proposed future changes. The long term plan still seems to be to increase the school to a 3 stream school (based on projections for birth rates). As yet, no site has been found for a new school. The more pressing issue for the

Council is rebuilding Hopefield for use by Burnbrae and St Mary's.  
The Council are still investigating the area under the astro turf. No paper trail is available for this area to confirm the positions of the mines.

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### **Accounts Update**

Balance is currently £5,900 after Borders have been paid. Awaiting receipts from Christmas parties from school.

Just over £1,000 was made from the Christmas Fair, which was down on previous years but the craft monies for Nursery- P7 went direct to the school this year. Approximately £400 was made on the raffle and £460 on calendars.

The accounts have been passed to the auditors but could be April before audited.

New bank signatories are required. Steve to arrange.

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### **AOB**

Yvonne informed us that gym shoes are going to be requested to be worn in school rather than outdoor shoes and a reminder about what is acceptable as school uniform is going into the newsletter too.

It was mentioned that people have been walking their dogs on the school playing fields at the weekend. Yvonne is to contact the Dog Warden regarding signs. She explained that under the new 'Play Strategy' people are being encouraged to use school grounds outwith school hours. Some schools have already seen problems following this.

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**The date of the next meeting is Monday 24<sup>th</sup> April at 6.45pm to 8.15pm**