

**MIDLOTHIAN COUNCIL
EDUCATION**



healthyschools+
Edinburgh and Lothians
Stage One 2007-2010

LASSWADE PRIMARY SCHOOL
7A PENDREICH DRIVE
BONNYRIGG
EH19 2DU

Head Teacher : Mrs Julie Fox

Telephone: 0131 271 4615
Fax No: 0131 454 9031

Email Address:
Lasswade_ps@midlothian.gov.uk
Web address:
<http://lasswade.mgfl.net>

LASSWADE PRIMARY SCHOOL – PARENT COUNCIL MEETING – MON 8 Sept14

MINUTES

Present:

Sharon Connelly, Steve Clark, Jill Doyle, Julie Fox, Gwen Lewis, Julie MacBeath, Lorraine Maguire, Kirsty Malley, Gilly Marshall, Leigh Millar, Ann Morrison, Jane Owens, Lesley Scott, Stevie Small, Karen Smith, Lynsey Stevenson, Lisa Watt, Alison Adams, Lauren Gilchrist

Apologies:

Ingrid Buchanan, Andy Oag, Barry Phillips, Jacqueline Small

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

The function and effectiveness of the Parent Council was discussed. Areas for possible improvements were highlighted as co-ordination with the council re school issues, attendance at SPTC meetings with other parent council groups and attracting new members/helpers. Mrs Fox welcomed Kirsty Malley (new member) and Alison Adams and Lauren Gilchrist (NQT's) to the meeting.

FUNDRAISING

Future Meetings and AGM

AGM : Confirmed as Monday 29th September at 6.30pm. P1 & P2 will be singing beforehand.

Meetings confirmed for:

Monday 29th September after the AGM

Monday 3rd November

Monday 24th November

Monday 12th January 2015

Office Bearer positions

After discussions the following people put forward their name for the various positions.

Chairperson : Ann

Vice-Chair : Lesley

Treasurer : Steve Clark

Secretary : Sharon

It was also agreed that a separate sub-committee would be formed to deal with uniforms. Volunteers for this was Ann, Lorraine, Leigh, Lesley and Karen.

Action

- **Lisa to arrange for cheque signatories to be changed.**

Fundraising events

Events agreed at present:

Autumn Fancy Dress Disco : Wednesday 29th October

Christmas Fair : Suggested date was Monday 1st December at High School.

Christmas Cards – Lynsey to look into and discussed at next meeting.

Calendars – Lisa to discuss with Lynsey dates for photos. Different printers potentially being used this year. To be discussed at next meeting.

Further events to be discussed at the next meeting.

Action:

- Lisa to check availability of High School for Christmas Fair.

Afternote : High School has been provisional booked for Monday 1st December 5.00 – 8.15pm

SCHOOL BUSINESS

Uniforms

Uniform costings to be looked at by the sub-group.

Buildings

Julie informed us that the roof is now wind & water tight and resurfacing works have been done over the summer. Painting work now needs to be done and carpets need replacing.

Action:

- Lesley to email councillors and invite them to the meetings.
 - Suggestion to contact council re carpets and painting.
-

Accounts Update

Lisa provided a breakdown for the AGM.

Current balance in the bank is £3,595 and a profit on uniforms this year was £1,415 compared to around £500 last year.

Jill to speak with staff on how the money to be spent. Money to be kept for pantomime (£888 last year).

AOB

Garden

It was noted the good job that Lisa had done on the garden but the difficulties in maintaining the garden was highlighted, especially considering that the gardening club had disbanded. Suggestions to help maintain the garden were mental health team using gardening as part of recovery (Ann to investigate), canvassing local area for residence to help, mini-allotment boxes, flyers in Mayshade/Dobbies. Jane suggested approaching Cherry Road day centre for volunteers (also helps promote inclusion). Suggestions to be put to Eco committee.

Parking

The school will be restarting the previous schemes and reiterating safe parking areas. Ann suggested that a positive campaign approach could be tried, highlighting all the benefits from walking to school. A two week temporary closure was also discussed.

Action:

- Ann to produce flyer

The chair on behalf of the parent council thanked Mrs Fox for all the work she had done at the school and wished Mrs Doyle all the best in her new role.

The date of the next meeting and AGM is Monday 29th September 2014