



Lasswade Primary School

Miss Louise Donaldson - Acting Headteacher

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PARENT COUNCIL MEETING – MON 18 JANUARY 2016 MINUTES

Present:

Louise Donaldson, Lynsey Stevenson, Lynsey Binnie, Ann Morrison, Iain Gosman, Steve Clark, Sharon Connelly, Leigh Millar, Rene Dryden, Kirsty McGregory

Apologies:

Lorraine Maguire, Elaine Higgs, Lesley Scott, Gwen Lewis, Lynn Hill, Kirsty Malley, Julie MacBeath

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

Feedback from Christmas Fair : possibility of approaching a parent regarding a backdrop for the Grotto. Money still to come in for the tables. Discussed whether we make the event just pay on the door rather than tickets in advance.

Lynsey to provide Iain with internal dimensions for the notice board, so events can be promoted better.

FUNDRAISING

Coffee Mornings

Discussed when the best time to hold them would be. Before/after assemblies / regular separate event. Agreed to try before assemblies at the back of the large hall, up to the Easter break and on Monday for the Showcase event.

Assemblies are all at 9.30 (except P4):

P7 - 5th February

P5 - 4th March

P6 - 11th March

P4 - 18th March (at 11.00am)

Volunteers will be needed at each assembly.

For the Showcase event, guest speaker at 9.45-10.00 and 2.00-2.15.

Action:

- Sharon to check supplies
- Ann and Rene to man at Showcase
- Hot choc to be purchased for events
- Ann to bring milk

Treasurer Hunt

It was agreed that a sheet would be sent home for the children to complete over the half-term break. £1 entry into the competition and the prizes would be decided once the number of entries known. Ann to speak at the Citizenship Gathering to launch (Monday 8th February).

Action:

- Ann to produce questions etc and email round for comments.

Improving Numbers

A number of suggestions were discussed on how this could be achieved. Photos of post-holder on the notice board, using a system whereby parents in each class phone each other to communicate information, having a parent rep for each class who feedback and organises events for that class, having presence at every school event (with contact card to collect details), holding meetings at different locations.

It was noted that it was great that we had several non-parent council members coming along and helping at the Christmas Fair.

Action:

- Iain to produce a card to collect parent details including email addresses.
- Kirsty to produce a letter re likely take up on class parent scheme

SCHOOL BUSINESS

Uniforms

Orders for individual requests being made online. Try-on session will be held in April/May before the school order is placed.

Parking

Issues were raised before Christmas on the Facebook page about illegal parking at the back of the school. No complaints have been received lately from residents. In Edinburgh they are increasing the number of temporary closures around schools. Ann to email Police again regarding the possibility of this.

Parents are still coming into the staff car park to drop off children in the mornings.

Ann had contacted the Council last week as the school was not shown to be a priority route. Was informed that the school was down on the job sheet but will be marked on the priority list.

Staffing

Long LEET interviews took place last week for both deputy positions and the short LEET interviews to take place this week. Louise will be leaving at the February break with Laura Cameron taking over as Acting Headteacher after the break. It is likely that Lynsey will stay in position til the Easter break for continuity.

Wildlife Garden

It had been discussed at the last meeting that there would be some sort of launch event for the Garden in the spring time. Lynsey to discuss with Lynn regarding the flyer. ECO committee or pupil forum could also be involved in organising the event.

Friendship bench has arrived with another to follow. To be decorated.

Accounts Update

Approximately £1,360 made at the Xmas fair (to be finalised but in line with previous years), £45 on bottles, £150 on raffle (down on previous year due to 200ish less tickets sold and more expensive prizes). Currently £467 been raised on Easyfundraising. Approximately £5,500 in the bank account with payments for Generation Science and Fischy Music to be made.

AOB

Playground

Following the feasibility study part of the playground has remained cordoned off due to H&S. More investigation work is needed following the initial results. Works have been planned for the coming months.

Steve to stand down as P6 parent rep.

The date of the next meeting is Monday 18 April 2016.

Items for agenda:

- Try-on sessions for uniforms
- Wildlife garden launch
- P6 pupils to attend
- Summer Fair
- Coffee mornings
- Poltonhall Gala Day