



Lasswade Primary School

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PARENT COUNCIL MEETING – MON 28 SEPTEMBER 2015 MINUTES

Present:

Sharon Connelly, Steve Clark, Gwen Lewis, Leigh Millar, Ann Morrison, Lynsey Stevenson, Iain Gosman, Louise Donaldson, Lynsey Binnie, Lesley Scott, Lynn Hill, Elaine Higgs, Alan Briggs,

Apologies:

Kirsty Malley, Julie MacBeath, Lorraine Maguire, Gilly Marshall, Andy Oag, Karen Smith,

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

FUNDRAISING

Coffee Afternoon (Fri 2nd Oct)

To be run as a trial for possible future ones. To be held in the small hall. Leigh, Sharon and Elaine are able to attend.

Action:

- Leigh purchasing milk and biscuits

Autumn Disco (Wed 28th Oct)

The disco times are P1 to P3 6.00-7.00pm and P4 to P7 7.30-8.30pm.

Disco – Ann to DJ

Food – Crisps and juice will be provided. Steve agreed to purchase both once numbers confirmed.

Prizes – best costume price for each year plus best overall price. Lynn agreed to purchase prizes.

Bag of sweets for all children.

Tickets – Cost £2.50 per child. Sharon to produce flyer and tickets and action. (Ticket list for registration of pupils). Lynsey to put flyer onto website.

Tickets – Cost £2.50 which includes refreshments

Action:

- Sharon to produce flyer and tickets
- Steve to purchase crisps and juice and sweets
- Lynn to purchase prizes for each year (bag of prizes)

Christmas Fair (Sat 5th Dec) at LHSC 10am – 12pm

The High School has been booked for Saturday 5th December 9.00am-2.00pm.

Tables will be sold for £15. A number of different ideas were discussed for tables (hamper rather than adult tombola, craft activities, face painting). Ann to check if Janet can do Santa's grotto. Sharon to update flyer and get in touch with those that have already enquired for tables.

Action:

- Sharon to update flyers.
- Ann to check decoration for Santa's grotto and face painting by Guiders
- Lynsey checking stall holders from other events.
- School to check what the pupils would like as top raffle prize

Calendars

Photographs have been taken for the calendars and being sent to Iain shortly. Drafts are required for the Parent Consultation on Evenings 3 & 5 November.

Action:

- Lynsey to liaise with Iain regarding the proofs
- Sharon to produce order form

Christmas Cards

Iain is sending a brochure to Lynsey with the details. After the October break the children will be producing the pictures. Gift tags were suggested.

Action:

- Lynsey to investigate further and liaise with Iain.
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SCHOOL BUSINESS

Uniforms

Elaine Smith to take over the ordering of uniforms. Parent Council still to run the trying on sessions.

Parking

PC Hutchison has informed Ann that the bid for the road closure has been rejected. Parking on Viewbank View is now also a problem with cars parking on pavements.

Wildlife Garden

The majority of plants are in with the exception of some spring bulbs. The landscapers were unable to attend over the holiday weekend and the Bug Hotels are still to be completed. Top soil is required (£35). Lynn is speaking to the school regarding what will happen in the garden over the winter etc. Yearly maintenance cost of the garden for March to September £375 and maintenance to March £187.50 approx. Lynn to invoice the Council on a quarterly basis. The water supply to the garden is to be investigated to help with the watering of the garden. Lynn to produce another newsletter regarding progress. If anybody has had any feedback regarding the garden, please pass to Lynn so that it can be included in the newsletter.

Parent Reps

To be discussed at the next meeting.

Accounts Update

Payments are to be made for the Panto (£900 approx) and Generation Science (£2,190). Lynsey has received a brochure from Tree of Knowledge and due to the costs, it is unlikely that this would be used. French resources and outdoor equipment likely to be purchased.

AOB

Staffing : P7 teacher is starting after the October break and Ms Morrow going back to additional support role. A job description for the Deputy post(s) has been requested from the council.

The date of the next meeting is Monday 16 November 2015