

**MIDLOTHIAN COUNCIL
EDUCATION**



healthyschools+
Edinburgh and Lothians
Stage One 2007-2010

LASSWADE PRIMARY SCHOOL
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LASSWADE PRIMARY SCHOOL - PARENT COUNCIL MEETING – MON 20th JAN 2014

MINUTES

Present:

Sharon Connelly, Jill Doyle, Julie Fox, Claire Hadden, Gwen Lewis, Julie MacBeath, Leigh Miller, Ann Morrison, Andy Oag, Barry Phillips, Lesley Scott, Stevie Small, Lynsey Stevenson.

Apologies:

Ingrid Buchanan, Jeanette Clark, Rachel Kemp, Gilly Marshall, Pauline McGrath, Jane Owens, Elspeth Reid, Jacqueline Small, Karen Smith, Lisa Watt.

MINUTES OF PREVIOUS MEETING

Accepted as accurate.

Stevie confirmed that if all agreed Sharon Connelly was appointed to secretary role.

IAN ARMSTRONG

The council wanted to mark the passing of Ian who had been an active member of the Council. It was suggested that Jacqueline could look into a plant/keepsake for the family.

FUNDRAISING

Ceilidh

Has been confirmed for Wednesday 5th February at the Rose's Club 6.30-8.30.

Tickets costing £5 per adult, £2 per child or family ticket at £10.

Tommy's band to play and Karen Campbell to do the calling. Stevie will be pipping and Lesley the welcome. Choir will also be singing with Mrs Doyle.

Agreed a tartan tombola would take place.

Agreed that the Jamie Oliver hamper would be raffled and drawn on the night.

Action:

- ⤴ **Ann to collect and collate sales of tickets**
- ⤴ **Sharon to liaise with Lynsey's mum re food**
- ⤴ **Sharon to purchase drinks and look for table decorating**
- ⤴ **Ann to purchase shortbread**
- ⤴ **Lesley to look into Bunty etc**
- ⤴ **Progress feedback by Monday 27 January**
- ⤴ **Tombola prizes??**

Tea Towels

A large number of tea towels remain unsold. Suggestions that they should be on display at the parents consultations and the Scotland Showcase day. Currently a loss of £371.34 has been made on them.

Action:

- ⤴ **Pauline/Lynsey publicise in Newsletter and website**

Easy Fundraising

To date only 18 people signed up.

Action:

- ⤴ **Pauline/Lynsey to continue to publicise as widely as possible on all means available**

Christmas Fayre

Money raised from the Christmas Fayre £1,416.96, Raffle £886.77, Autumn Disco £417.27, Calendars £552.26, Tea towels have a current loss of £371.34.

It was noted that the parental support for the various events was very much appreciated regarding the money raised.

It was suggested that feedback should be sort following the event. General comments following this year's event were; possible 'pocket money' stall next year, pricing re entry/tea & coffee, position of the Santa's grotto, asking the kids what stalls they would like to see.

Action

- ⤴ **Sharon to liaise with Gilly re previous years feedback**

Possible Sponsorship

Ann confirmed she had been approached regarding possible sponsorship. Details to be forwarded to Julie.

Community Cash Back

Julie confirmed that a cheque had been received for £500 from HSBC.

SCHOOL BUSINESS**Iain Baxter Funding**

Scooter parking bays have been installed.

Uniforms

It was agreed that the form should be put out for next years uniforms after Easter and looking at placing an order during May.

Jill and Julie confirmed that they have a large amount of clothing in the lost property box, none of which had names in.

Action:

⚡ **Andy to produce the form.**

⚡ **Pauline to include in the newsletter the need for putting names in the uniform and for parents to check the lost property box for any lost items.**

Buildings

Stevie to chase the Chief Executive of Midlothian Council regarding the concerns over the repair work. As yet no response has been received.

Action:

⚡ **Stevie to follow up the request**

Julie confirmed that £5,000 had been secured from the Council's Central Maintenance Group budget. A large proportion of this is to be used on repairing the water damaged boys changing room ceiling. P1 wing also needed repairs following the on-going water damage, which is still to be investigated.

Traffic

Travel plan has been issued.

Leaflets and information regarding the 5 minute drop off zone to follow in February and will be ongoing.

Associated School Group Survey

Julie asked that we all complete the Learning Vision and Value School group Monkey Survey. Link to complete to follow.

Action:

⚡ **Pauline to include in the newsletter once information provided.**

Treasurers Update

Account balance is £2,608.51.

AOB

The date of the next meeting is Thursday 27th February 2014