

Dalkeith High School
Information For Parents

Frequently Asked Questions



- What is the school day?
The school day begins at 8.40am until 3.30pm with break at 11.10am - 11.25am and lunch at 1.05pm - 1.50pm. There are seven periods Monday - Thursday and 5 periods on Fridays when we finish at 1.05pm.
- How does the cashless system work?
Every pupil is given a PIN which they use to buy food from the dining hall. Their account can be topped up by putting cash into the machines in the dining hall or by handing in cash or cheques to the school office. You are able to limit the amount of money available to be spent each day.
- What do I do if my child is off school?
If your child is off school a phone call should be made to the school office informing them of the reason and likely duration of absence on 0131 654 4701.
- Who do I contact if I am concerned about my child?
Every pupil has a designated Pupil Support Leader. Any concerns should in the first instance be directed to them.

Buccleuch - Mr Harris

Dalhousie - Mrs Frame

Lothian - Miss Steele

Melville - Mrs McDermott

- When and how will I get information about how my child has settled in?
You will be invited to a Settling In Meeting with your child's Pupil Support Leader in the first term. You will also receive 2 reports in the year and Parents' Evening will be in May (subject to confirmation of date)

- What is the school uniform? For S1 - S3 the uniform is
 - ❖ white shirt and junior tie
 - ❖ black skirt or trousers (not leggings or joggers)
 - ❖ black cardigan or jumper
 - ❖ black shoes

- Who should I contact about support for my child's learning?
Every pupil has a designated Pupil Support Leader. Any concerns should in the first instance be directed to them.

- Is my child allowed out of school grounds at lunchtime?
First year pupils are not allowed out of school premises at lunch or break times.

- What do they need to bring every day to school?
Each pupil is expected to bring a pencil, pen, and ruler and will eventually be asked to purchase a calculator. PE kit should be brought on days when they have PE.

- What is the PE kit?
The PE kit should consist of trainers, joggers or shorts and a T-shirt. No football colours.

- How do they find their way around the school?
Pupils are for the first week escorted to and from classes by peer ambassadors, this helps them until they become familiar with the layout of the school. They are also given a map of the school.

- What are the rules about mobile phones?
Pupils are allowed to bring mobile phones to school. However, Dalkeith High School has a strict policy that phones are not to be used or turned on whilst the pupil is in class unless being used as part of the lesson.

- **Lunch clubs/After school clubs**
Dalkeith High School offers a variety of lunch clubs and after school clubs. We also offer a Breakfast Club from 8.20 until the start of the school day. Information is issued to pupils at the beginning of the session.
- **Buses/transport**
Each child who is entitled to transport will be issued with a bus pass which they should carry at all times. A letter will be sent home advising of the location and pick up time.
- **What if my child needs to take medication during the school day?**
Should your child require medication on a regular basis they can choose for the medication to be kept with the School Office or they can choose to carry it themselves. Forms are available from the Office with regard to this. Please advise your child's Pupil Support Leader if you make this arrangement.
- **Attendance**
Should your child be late or absent without advising the school a text message will be sent to the named carer. Attendance is monitored by Pupil Support Leaders.