



CUIKEN PRIMARY SCHOOL PARENT COUNCIL

**Minutes of Meeting on
Wednesday 9 May 2018 at
7.00 p.m. at Cuiken School**

Present

- Karen Bennett (Parent, Vice Chair)
- Aoife Callaghan (Parent)
- Gillian Drummond (Parent)
- Petya Furnadzhieva (Parent, Treasurer)
- Heather Galbucci (Principal Teacher)
- Hilary Larkins (Parent)
- Debbie McFarlane (Nursery SCDW)
- Jane Tweedale (Parent)
- David Watters (Parent, Chair)
- Lynsey Weir (Minute Clerk)

Apologies

- Claire Bond (Head Teacher)
- Toni Coutts (Parent)
- Amanda Crawshaw (Parent)
- Janice Friars (Parent)
- Leanne Naismith (Parent)
- Alan Watt (Parent)

ACTION

1.0 WELCOME AND APOLOGIES.

David Watters opened the meeting by welcoming all. Apologies were noted as above.

2.0 APPROVAL OF PREVIOUS MINUTES.

Minutes 20 March 2018

- 1) David Watters confirmed that the sports bibs have arrived in school and will be used for Sports Day.
- 2) David Watters will email the Parent Council email list regarding data protection changes.
- 3) Gillian Drummond advised that the MacTuff team are fully booked for events this year but have us in mind for next year.
- 4) David Watters to chase information regarding defibrulators.
- 5) David Watters advised that the school uniform Thrift shop will be available at the P1 Induction meeting on 12 June, Lynsey Weir will man the shop.

David Watters

David Watters

3.0 FINANCIAL REPORT.

- 1) Petya Furnadzhieva advised that the balance of the account is £2,053.
- 2) £181 has been donated for P1 book bags.
- 3) Petya Furnadzhieva to action a cheque for £260 for the sports bibs.
- 4) Petya Furnadzhieva to action £500 cheque for the Nursery trip transport.

**Petya Furnadzhieva
Petya Furnadzhieva**

4.0 FUNDRAISERS REPORT.

- 1) David Watters ran through ideas for the Summer Fair to be held on 9 June:

- Ticket Desk.
- Kimberley Hughes re contact details for police and fire brigade and smoothie bike.
- Activity Bouncy Centre (Karen).
- Beat the Goalie (P7).
- Plant Stall (Hilary/Rowena).
- Tennis on muga (Karen).
- Cricket (Heather / David). If not, Hockey.
- Stage Entertainment: Laura Smith Group (Toni); KIC Group (David); Silver band (Petya); Burnt Out Records (Petya); Hunter & Lass Talent Show Winners.
- Refreshments and home baking. Need to decide on hot dogs as an excess last year. Decided to purchase 100. Need to look at insulated cups/lids. Borrow urns from Howgate Village Hall (Karen).
- Perhaps omit the cupcake stall.
- Glitter stall (Toni and Kim).
- Facepainting (Gillian, Nursery mum).
- Fruit from Tesco (Lynsey).
- Teddy Tombola (Gillian).
- General tombola (Petya).
- Thrift Shop (Lynsey).
- Crafting (Isabel).
- Slime (Leanne).
- Nursery stall.
- Own stalls i.e. local crafters, charge at £10 per stall.
- Pony Rides (Toni / Karen).
- Second hand kids book stall.
- School let and insurance sorted.
- First Aid (Jane / Staff).
- Advertising – Letter (date and donations, bags to take goodies home) / FB / School to Tweet / Flyer / P6 to produce posters for in school / Banner.
- Ticket price – Discussion took place. Suggested free entry and donations for refreshments and home baking. Need to print ‘free tickets’ so we get an idea of numbers attending.
- Floats (Petya).
- Volunteers to help set-up.
- Costco Run.
- Plates for homebaking (via school).

5.0 HEAD TEACHER REPORT.

- 1) Claire Bond is working on staffing arrangements for next year. Information will be issued to parents/carers asap.
- 2) No more news on the school extension.
- 3) Sports day will take place in the morning of Tuesday 12 May consisting of potted sports and final races. If the weather is bad it will be put back to the following Tuesday.
- 4) The Cuiken Toolkit has been re-launched with a new character for each skill being focussed on each week.

6.0 FUNDING REQUESTS.

- 1) No requests noted.

7.0 SCHOOL BUSES.

- 1) David Watters advised that we have not had a reply back from Midlothian Council regarding the issues raised regarding school buses. Karen Bennett highlighted an issue which was apparently a mix up of pupils being on the wrong bus. Claire Bond has chased Midlothian Council for a reply. Hilary Larkins said that the drivers should have a list of each child and destination but it seems to be haphazard. Discussion took place. It was agreed that the drivers really need a check list of pupils boarding the bus and that this could be passed on from the school office. Claire Bond to discuss with Midlothian Council as a solution.

Claire Bond

8.0 MATHS KNOWLEDGE.

- 1) Hilary Larkins raised a question regarding Cuiken pupils' maths knowledge going into S1 at the High School. Hilary Larkins suggested liaising with the maths teachers at the High School for discussion. Heather Galbucci confirmed that we are focussing on maths with a maths week and getting parents involved. Heather Galbucci to contact PHS and feedback.

**Heather
Galbucci**

9.0 ANY OTHER BUSINESS.

- 1) David Watters highlighted that Mr Penman will be retiring at the Summer term. It was agreed that the Parent Council would mark this event with a gift presentation perhaps presenting at our Summer Fair.
- 2) Aoife asked if the P1 teachers had been decided and if the class lists would run on birth date. Heather Galbucci confirmed that it was still to be confirmed.

DATE OF NEXT MEETING.

- 1) The next meeting will be on Tuesday 12 June 2018 at 7pm within Cuiken Primary School. Future meeting dates are set as follows:
TBC.