



**CUIKEN PRIMARY SCHOOL PARENT COUNCIL**  
**Minutes of Meeting on**  
**Wednesday 19 September 2018 at**  
**7.00 p.m. at Cuiken School**

**Present**

Karen Bennett (Parent, Vice Chair)  
Claire Bond (Head Teacher)  
Aoife Callaghan (Parent)  
Toni Coutts (Parent)  
Gillian Drummond (Parent)  
Hilary Larkins (Parent)  
Leanne Naismith (Parent)  
Lynsey Weir (Minute Clerk)

**Apologies**

Petya Furnadzhieva (Parent, Treasurer)  
Debbie McFarlane (Nursery SCDW)  
Jane Tweeddale (Parent)  
David Watters (Parent, Chair)  
Alan Watt (Parent)

**ACTION**

**1.0 WELCOME AND APOLOGIES.**

Karen Bennett opened the meeting by welcoming all to our first meeting back after the Summer break. Apologies were noted as above.

**2.0 APPROVAL OF PREVIOUS MINUTES.**

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- 1) DW to update regarding defibrillators.
- 2) DW to update regarding data protection.
- 3) CB updated on the school bus lists, this is currently being monitored. CB to check with Susan Dickson on progress.
- 4) CB advised that she has made contact with the Hunter & Lass Committee regarding Cuiken's participation in gala week festivities.
- 5) KB updated on the 'used felt tip pen' recycling initiative. KB to arrange for a collection box to be located at the school office.
- 6) HL asked for an update on lunch club activities, CB to discuss with staff and House Captains.

**DW**

**DW**

**CB**

**KB**

**CB**

**3.0 FINANCIAL REPORT.**

- 1) Petya Furnadzhieva not present at the meeting but update to follow.

**PF**

**4.0 FUNDRAISERS REPORT.**

- 1) For this meeting we focussed on Halloween planning, the discos will take place on Thursday 25 October. Points decided:
  - DW has booked the disco.
  - Music speakers to be positioned at the far end of the gym hall away from entrance to the hall where the children will be entering.



gates being opened/closed; cleaning and putting extra pressure on staff as we are currently sharing a Janitor with 6 other schools. CB has invited Mr Penman back for a special send off but is yet to hear back from him.

- 6) CB provided an update on recent issues which have happened recently within the Provision and gave an overview to allow understanding of staffing; pupils; behaviour; integration; discipline policies; recent incidents and why they occurred. Midlothian Council are working closely with Cuiken to listen to our issues and are fully aware of what has happened and are taking things seriously for action and safety of pupils and staff. CB is keen to create more of an awareness of what the Provision involves by putting information into the newsletter and creating a tab on the school website. HL suggested including information at the P1 meeting. CB thanked the Parent Council for their ongoing support.

#### **6.0 FUNDING REQUESTS.**

- 1) No funding requests were noted.

#### **7.0 SCHOOL BUSES.**

- 1) LW asked if there any update on the recent post on the 'Penicuik Residents Forum' Facebook page, about a bus driver seen smoking on a white bus outside the school at collection time. CB will investigate this with the office and feedback a response for parents.

**CB**

#### **8.0 PAVEMENTS / DOG POO.**

- 1) AC asked about the policy for dogs around the school grounds. CB confirmed that dogs are not permitted within the school grounds and should be tied to the external fences preferably away from the gate area so as not to scare children. CB agreed to put a reminder into the school newsletter and fix notices around the gate areas.
- 2) It was agreed that there has been an increase in the amount of dog poo left on pavements around the school gate areas. It was noted that this may be local residents out walking early morning / after school hours and unfortunately is common around streets these days. CB suggested asking the dog warden to come and patrol the area, CB will contact.

**CB**

**CB**

#### **9.0 SCHOOL THRIFT SHOP.**

- 1) GD suggested that we gather high school uniform to offer for donations at the Thrift Shop. It was agreed that this would be useful for P7 parents. The stall will be available at the forthcoming parent consultations.

#### **10.0 ANY OTHER BUSINESS.**

- 1) TC raised the issue of parking especially at pick up times, where cars are lined up all along the streets and even on double lines. Why can't the grassy area be used for parking or as a drop off area? It was agreed that CB request this again

**CB**

especially with the forthcoming extension work. With the buses being diverted this way it is an accident waiting to happen. CB advised that we have contacted Gillian Bathgate, Midlothian Travel Co-ordinator, for advice or for parking attendants to be present as we have received complaints from residents again. CB to contact Gillian Bathgate and invite to future meeting and request plain clothes traffic wardens to visit the area.

**CB**

**DATE OF NEXT MEETING.**

1) The next meeting will be the AGM on Tuesday 30 October 2018 at 7pm within Cuiken Primary School. Future meeting dates are set as follows:

Wednesday 28 November 2018; Tuesday 5 February 2019;

Wednesday 20 March 2019; Monday 6 May 2019; Wednesday 12

June 2019.