



CUIKEN PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting on
Tuesday 3 September 2019 at
7.00 p.m. at Cuiken School

Present

Karen Bennett (Parent, Vice Chair)
Claire Bond (Head Teacher)
Megan Brady-Macdonald (Parent)
Aoife Callaghan (Parent)
Louise Cassidy (Parent)
Myra Connelly (Parent)
Toni Coutts (Parent, Chair)
Kerry Dolan (Acting Depute Head)
Gillian Drummond (Parent)
Sarah King (Parent)
Hilary Larkins (Parent)
Lezley McBeth (Parent)
Gillian Macdonald (Parent)
Debbie McFarlane (Nursery SCDW)
Fiona McLaren (Parent)
Leanne Naismith (Parent)
Laura Robinson (Parent)
Stacey Smith (Parent)
Jane Tweeddale (Parent, Treasurer)
Alan Watt (Parent)
Lynsey Weir (Minute Clerk)

Apologies

Petya Furnadzhieva (Parent)
David Watters (Parent)

ACTION

1.0 WELCOME AND APOLOGIES.

Toni Coutts welcomed all, lovely to see so many new faces. Apologies were noted.

2.0 APPROVAL OF PREVIOUS MINUTES.

Minutes 12 June 2019

- 1) CB advised that Gary Cormack has been in to meet with pupils about playground ideas and will return soon to progress.
- 2) CB and HL reported that so far so good regarding country bus pick ups and timings.
- 3) CB advised that the previous meeting minutes will be accessible via the new school App.
- 4) JT now has the key for the school playground noticeboard which will now be kept regularly updated with Parent Council information and events.

3.0 FINANCIAL REPORT.

- 1) Jane Tweeddale reported that the balance of the account is

£1,600 approx.

- 2) Internet banking has now been finalised which will make banking transactions smoother and quicker.

4.0 HEAD TEACHER REPORT.

- 1) Staffing: It is great that we now have a management team with our 2 Depute Heads, they will take turns to attend each Parent Council meeting. P4 are currently being staffed by in-house staff to cover a family bereavement.
- 2) School App: CB highlighted the benefits of the school App that has currently been trialled by the Parent Council. All agreed that it is working well. The App will also help reduce photocopying costs. A letter will go home with full details of how to access, the benefits and followed up by text/email with password details.
- 3) Class Newsletters: Will go online at the end of the week.
- 4) Learning Priorities: Literacy / Numeracy / Health & Wellbeing. Homework will be addressed and developed on. Consistent approach on writing. Pupil Voice will allow pupils to have a say in decision making.
- 5) Fabulous Friday: Every Friday a pupil from each class will win a certificate for being fabulous! This could be good work, behaviour etc. Pupils will receive a certificate, wear a lanyard and be invited to the Head Teachers office for hot chocolate.
- 6) School Extension: Currently running a week behind. P7 will be the next to move into a classroom with windows. Provision have moved into their new area.

5.0 CONSTITUTION.

- 1) Finance - TC and KB have been reviewing the Constitution which has not been reviewed for several years. In particular the finance section needs review – should we change to holding a minimum of £500 float. All agreed to this. TC and KB to amend constitution.
- 2) Change of name – TC and KB suggested changing the group name from ‘Parent Council’ to something less formal and more inviting. Suggestions discussed included Parent Teacher Partnership, Parent Teacher Association. HL suggested a competition for pupils to design a logo as this has been done in the past and pupils enjoy taking part. After discussion all agreed to rename as the ‘Cuiken Partnership’. TC and KB to amend the constitution.
- 3) HL advised we check changes to the constitution with the Parent Council advisory body (Connect). TC and KB to action.

TC / KB

TC / KB

TC / KB

6.0 TWITTER.

- 1) KB suggested that we branch out onto Twitter to promote us and our name change. Could it be linked in with the App? Can Twitter, Facebook and the App be linked? CB to check how App would work.

CB

7.0 CLASS DRINKS.

- 1) GD and LM asked why diluting juices or flavoured waters are not allowed in the classrooms. Children are coming home dehydrated. CB explained that there have been problems with older pupils putting energy drinks or lucozade into juice bottles. CB to speak with staff and agreed to flavoured water being allowed in classrooms.

CB

8.0 HALLOWEEN DISCO

- 1) TC highlighted that our Halloween disco is our next fundraiser and will be held on Thursday 24 October 2019. Does the school have any ideas on what to spend the funds on? This could be advertised on the Halloween flyers. CB suggested the playground.
- 2) GD advised of a glow light deal – 100 lights for £36. All agreed this would be a good fund raiser if sold at £1 each. GD to purchase glow sticks.

GD

9.0 ANY OTHER BUSINESS.

- 1) KB advised she is now a volunteer for NSPCC and asked if we could hold an event to raise funds for them. CB advised that we are going to once again form a Pupil Charity Team who take ideas forward on which charities to support, how to raise funds and how to get pupils involved.
- 2) GM advised she is on the Committee for PAYFC who are in the process of setting up a club sticker album. As a fund raiser it could raise £3,000. Would the school consider doing this? GM showed the sticker album and explained how it works, what it costs and how much it can raise. CB suggested it as an idea for P7 perhaps like a yearbook. CB advised that we have experienced lots of problems with football and Pokémon cards so have had to ban them from school and this could result in the same.
- 3) TC, KB and JT to prepare reports for the AGM (to be held at next meeting TBC).

TC / KB / JT

10.0 DATE OF NEXT MEETING.

- 1) The next meeting will be held on Wednesday 2 October 2019 at 7pm within Cuiken Primary School.
- 2) Future meeting dates are set as follows: Tuesday 12 November 2019; Wednesday 5 February 2020; Thursday 19 March 2020; Wednesday 6 May 2020; Thursday 11 June 2020.
- 3) Halloween Disco will be held on 24 October 2019 and the Christmas Fair date set as Friday 13 December 2019.