



**Cuiken Partnership Meeting  
with Cuiken Primary School  
22<sup>nd</sup> June 11.00am – 12.00pm**

Present:

Claire Bond (Head Teacher)

Toni Coutts (Parent, Chair)

Karen Bennett (Parent, Vice Chair)

Please note: outstanding actions from previous meetings (pre-Coronavirus) were not covered as part of this meeting. These will get picked up again as and when normal routine resumes in schools.

The following points were discussed:

- **General** – staff are readjusting to new ways of working and the school is continually adapting to what they feel works well and what doesn't, within the guidelines set by the Schools Authority. They seek regular feedback from the children too to understand emotions and feelings and see where there is room for adjustments.
- **Drop off/pick ups** – CB feels this is going much better now, despite early teething problems. TC highlighted there are still some issues with a bottleneck at the nursery gates when the main school is still coming out, which could lead to an accident. CB to work with Debbie to resolve this.
- **Staffing** – all staff have carried out individual risk assessments which highlighted some staff will need to take extra precautions e.g. when handling books, etc. The school only has 4 Learning Assistants which presents a challenge too. Staff are unable to mix in the staff room now as they are in bubbles.
- **Reading** – as classes need to remain in their bubbles, the school is having to rework how they deliver reading lessons. They have been assessing levels and the Read Write Inc programme will come into place again at the end of September. The Accelerated Reading programme has not been running due to the issues of handling of books from one child to the next. The school is working on a new system for the library to make it usable again.
- **Maths and Numeracy** – MUMP and SEAL assessments will commence from end September to evaluate individual children's levels and needs.
- **Lunches** – the children currently get 25 minutes to have lunch in classrooms and 25 minutes outdoor time. The dining hall cannot be used at present. Hot lunches are due to commence after the October break with a new system required to allow for this. Children receiving free school meals will continue to have payments for this made into parents' bank accounts by BACS.
- **Communications** – the school has only just received all data permission forms back from parents, which means we should see more daily updates from all classes on Twitter. CB explained that majority of parents are on the school app, with those who do not use this receiving paper letters. Still an issue with some parents having the filter on the App set to a particular class which means they aren't receiving the wider communications. KB noted that this can be included in the Cuiken Partnership newsletter that is being worked on for issue shortly. CB will continue with her weekly Cuiken Callout updates for parents and carers.

- **Reward & recognition** – school is continuing with Fabulous Friday for classes rather than individuals and have introduced Positive Phone Calls/post to celebrate and recognise children who have been good role models for their peers.
- **Parent's Consultations** – the school are working on new ways of feeding back children's progress throughout the year, rather than focusing on a single Parent's Consultation. This could involve phone calls home and a different style of reporting progress that shows the teacher really understands what level the child is at. CB will work with Cuiken Partnership and parent feedback on this.
- **Fund raising** – the school is thinking of ways that they can continue to raise funds throughout the year in the absence of the usual social events. As class photos will not be possible in the normal way, the school is considering how they could facilitate this themselves and raise money in selling the photos. Fund raising to be picked up at later meetings as Cuiken Partnership and the school understand families have wider considerations at this time.
- **Cuiken Partnership meetings** – all agreed it would be sensible to try for an online Zoom meeting before the October break. How this will be facilitated is to be confirmed. TC and CB to agree a possible date.