Accessing and Using Google Classroom

Google Classroom is an online learning platform. It is designed to make learning more productive and meaningful by streamlining assignments, encouraging collaboration, and fostering communication.

We will be using Google Classroom to support our Distance Learning. Staff will post learning activities on a weekly basis. Children can access this learning by using their GLOW login details and accessing Google Classroom.

Using our GLOW login details ensures that it is a secure system that can only be accessed by Rosewell staff and learners.

The following information is a brief overview of accessing and using our school's Google Classroom. As always, should you require further assistance please contact our school email address and we will get back in touch as soon as we can.

To access Google Classroom

1. Log in to Glow.
2. Click on the Google Classroom app. For ease of finding, you could add the Google Classroom tile to your launch pad.

3. You may see this message. Click continue.
4. To help, we have already added your child/ren to their Google Classroom so just click onto the Google Classroom tile, so no need to click on + and therefore no need to add the access code previously shared. The access code is only relevant for the initial login.

Using Google Classroom

1. Once clicked into Google Classroom, you will see the Stream. This is where messages can be shared, tasks will be posted here and on the left you will see any upcoming due tasks or assignments.
2. Clicking on the Classwork tab, takes you to the tasks and assignments that have been set by your teachers.

3. Clicking on ‘View your work’ takes you to the tasks that have been assigned to your child.
4. To view your assigned tasks, click on ‘view assignment’

5. Within the assignment, you can read any instructions and click on any downloadable resources required.
6. When a task is complete, you can take a photograph and upload it as a file by clicking on ‘+ Add or create’.

7. Photographs or scans of your child’s work can be saved to your device and uploaded directly. You can upload tasks as and when they are completed. For a grid task, such as the Spring Fortnight activity grid, you can upload as many photographs of tasks as you wish.
8. Once you have uploaded the tasks that you wish, you can then ‘Hand in’ the task.

9. Once your teacher has reviewed your task, it will be returned to you and you will be able to read the feedback and message. If you wish, you can resubmit the task following your feedback or if you wish to add anything further.

You can also add any additional comments or questions here.
Switching between GLOW users

Some families may have more than one child accessing their GLOW account. Indeed, if you as a parent have a Google account then in both instances you need to ensure that you are completely signed out before signing in a new user.

Close the window then return to the GLOW launch pad.

Close the browser windows fully before opening a new browser window and logging in with a new GLOW username.